

THE HAYDEN TOWN COUNCIL
MEETS ON
MONDAY, OCTOBER 17, 2022
5:30 P.M.
520 N. VELASCO AVENUE
HAYDEN, ARIZONA 85135
FOR A
REGULAR COUNCIL MEETING

1. CALL TO ORDER

The regular council meeting was called to order at 5:31p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Mayor Dean Hetrick, Vice-Mayor Bobby Smith, Council Members Robert Manriquez, Bernardino Cruz, Thomas Lagunas

Not Present:

Staff: Town Attorney Stephen Cooper, General Superintendent Gary Cruz, Police Chief Brian Marquez, Senior Center Director Anita Hinojos, Finance Director Teresa Williams and Officer Kevin Heaslip

Audience: David Navarro, Jacob Q. Kame, Jaime G. Kame, Adrian Bravo

4. APPROVAL OF MINUTES

Regular Council Meeting Minutes September 19, 2022

Council Member Manriquez moved to approve the above minutes as recorded.

Council Member Lagunas seconded the motion and the motion carried. 5-0

5. CALL TO THE PUBLIC/Citizens Wanting to Address the Council on Any Non-Agenda Item
The Mayor and Council Will Listen to Comments, But May Take Any One of the Following
Actions (1) Respond to Criticism, (2) Request That Staff Investigate and Report on the Matter
and (3) Request that the Matter be Scheduled on a Future Agenda. **SPEAKERS SHALL BE**
LIMITED TO THREE (3) MINUTES.

6. Possible Executive Session for discussion/consultation for legal advice with the Town Attorney and Town Staff concerning any of the agenda items, pursuant to A.R.S. §38-431.03(A)(3)(4) and (7)

7. Discussion and possible action to ratify the following payments:

Sewer Dept. – Ace Pipe Cleaning in the amount of \$1, 710.00

Sanitation – Velocity in the amount of \$7,268.37

Public Works – Copper State Fluid Power in the amount of \$545.24

Swimming Pool/Sewer – Hills Brothers in the amount of \$3,788.15

Council Member Lagunas moved to ratify the amount of \$1,710.00 paid to Ace Pipe Cleaning.

Council Member Manriquez seconded the motion and the motion carried. 5-0

Vice-Mayor Smith moved to ratify the amount of \$7,268.37 paid to Velocity.

Council Member Cruz seconded the motion and the motion carried. 5-0

Council Member Manriquez moved to ratify the amount of \$545.24 paid to Copper State Fluid Power. Vice-Mayor Smith seconded the motion and the motion carried. 5-0

Council Member Lagunas moved to ratify the amount of \$3,788.15 paid to Hills Brothers.

Council Member Cruz seconded the motion and the motion carried. 5-0

8. Kame Family to address the council on Police Protection.

Mr. Kame thank Mayor and Council for their time. Mr. Kame expressed his and his families concerns about the towns police protection, he also questioned the prosecution process for repeated offenders. Mr. Kame said their mother's home was broken into and vandalized by two individuals that have been charge with prior break-ins. Mr. Kame asked why these individuals are not being held in jail? He stated that one of the two individuals that broke into their mothers' home was out and walking the streets the next day. Mr. Kame asked the Mayor and Council to provide more police protection by increasing the patrolling in the San Pedro area.

Chief Brian Marquez informed Mr. Kame that both individuals were arrested and charged and booked into the Gila County Jail. Chief Marquez also informed Mr. Kame that once the arresting officer charges and books the offender into jail the Hayden Police Department is no longer involved with the legal process. Chief Marquez clarified that the County Attorney's Office takes over the case prosecution process after the offender is booked into jail.

Mayor Dean Hetrick told Mr. Kame he understood his concerns. Mayor Hetrick told Mr. Kame that the Town of Hayden has reach out to the Gila County Attorney's Office in the past with the same concerns in reference to the immediate release of these offenders after being arrested and booked into jail. Mayor Hetrick also addressed Mr. Kames's request for extra patrolling in the San Pedro area, Mayor Hetrick stated that unfortunately due to the budget the town is not able to hire additional officers to increase police patrolling, but Mayor Hetrick suggested changing the daily patrol pattern and instead of going up the street once, the patrol officer can loop back around that same street for a second drive through allowing the patrolling officer to have more visibility of the streets and alleys.

9. Discussion and possible action on Golf Course Rate; Six-month trial period between the Town of Hayden and Hayden Golf Club up for re-evaluation.

General Superintendent Gary Cruz thanked the Hayden Club Members for the work done at the Hayden Golf Course during the six-month trial period. Mr. Cruz stated that there is still a lot to be done at the golf course that requires funding and time. Unfortunately, Mr. Cruz stated that the two main needs of maintaining the golf course in perfect condition are the two biggest challenges in his department, he is short staff and the budget.

Mr. Adrian Bravo president of the Hayden Golf Club stated that the golf members would like to continue to help the Town of Hayden with the up keeping of the golf course. Mr. Bravo also told the Mayor and Council that he understands how busy Mr. Cruz is and would like to continue the partnership with the Town of Hayden and the Town of Hayden Golf Club, he asked the Mayor and Council to consider making the \$45.00 the monthly golf rate, or if not to consider approving another six-months with the same trial rates of \$45.00. Mr. Bravo told the Council that the Hayden Golf Club is planning a Golf Tournament Fundraiser to help monetarily towards the golf course needs.

Council Member Cruz moved to approve another six-month trial with the same \$45.00 rate. Council Member Manriquez seconded the motion and the motion carried. 5-0

10. Discussion and possible action approving and adopting Resolution No. 22-10 An Investment Policy to maintain the maximum safety of public funds, allow liquidity to meet cash flow and provide the highest investment returns; providing for severability; and establishment and effective date.

Mayor Dean Hetrick asked Finance Director Mrs. Williams the town finance director to please explain the purpose of Resolution NO. 22-10. Mrs. Williams stated that the Town of Hayden did not have a Policy Investment in place to set the rules and guidelines for short term investments. The policy explains what the town can and can't do with public funds. She recommended that the Mayor and Council consider approving and adopting this resolution if they are considering to approve the next item on the agenda.

Council Member Manriquez moved to approve and adopt Resolution No. 22-10. Council Member Cruz seconded the motion and the motion carried. 5-0

11. Discussion and possible action approving and adopting Resolution No. 22-11 Authorizing an investment of \$1,500,000.00 in reserve funds with Moreton Capital Markets.

Finance Director Mrs. Williams told the Mayor and Council that she had communicated with the investment company and explained to them the financial condition of the town.

Mrs. Williams told the Mayor and Council that she clarified with the investment company representative that the town could only get into short term investments. The treasury bills would be bought at a discount, and at its maturity date the money would come back to the town with interest earned.

Council Member Lagunas ask Mrs. Williams if the investment amount met the Federal Guidelines, Mrs. Williams stated that the \$1,500,000.00 was the cap and meets the Federal Guidelines.

Council Member Manriquez moved to approve and adopt Resolution NO. 22-11.
Council Member Lagunas seconded the motion and the motion carried. 5-0

12. Discussion and possible action to approve hiring a part-time employee for Public Works, 19 hours per week, wage to be determined.

Superintendent Gary Cruz stress to the Mayor and Council that public works has been working with less employees for the past couple of years. He said the need to hire a part-time employee is a must, it will help with workload and allow public works to address and complete repairs, and the daily maintenance throughout the town. Mr. Cruz also inform the Mayor and Council that he might be losing two full time employees which will really leave the department in bad shape. Mr. Cruz stated that by hiring a part-time employee would make it be easier to cross train before losing the two full time employees.

Town Clerk Laura Romero was asked to verify starting pay. Mrs. Romero informed the Mayor and Council that the starting pay is \$14.22 an hour.

Council Member Manriquez moved to hire a part-time employee for Public Works not to exceed nineteen hours with a starting wage of \$14.22 an hour. Council Member Lagunas seconded the motion and the motion carried. 5-0

13. Discussion and possible action approving a wage increase for all employee, amount to be Determined / Alternative for Police Department take police vehicle home for work week in lieu of wage increase.

Mayor Dean Hetrick stated that the alternative option in this item could be discussed and considered separately.

Chief Marquez told the Mayor and Council his officers were all in agreement and would like a take home vehicle in lieu of wage increase. Chief Marquez also stated that a take home vehicle would be a cost savings for the town.

Mayor Dean Hetrick and the Council reviewed and discussed the increase wage options for all employees including the Police Department. The Alternative option was also discussed.

Council Member Manriquez moved to approve a wage increase of .50 for all employees effected next pay period including the Police Department. Council Member Lagunas seconded the motion and the motion carried. 5-0

14. Discussion and possible action on retaining an attorney from Ryan Rapp Underwood & Pacheco to represent the PSPRS Local Board, on an as needed basis.

Mayor Dean Hetrick asked Town Clerk Laura Romero to inform the Council why the town needs to retain separate legal representation for PSPRS Local Board.

Town Clerk Laura Romero informed the Mayor and Council that she was told by PSPRS that the town could not use the Town Attorney for PSPRS Local Board representation. PSPRS Local Board has to be legally represented by a separate attorney.

Vice-Mayor Smith moved to approve to retain an attorney from Ryan Papp Underwood & Pacheco to represent the PSPRS Local Board as needed.

Council Member Cruz seconded the motion and the motion carried. 5-0

15. DEPARTMENTAL REVIEW/REPORTS

- a) Police & Animal Control, Written Report

Chief Marquez reviewed departmental report with Mayor and Council.

- b) Fire, No Written Report

On behalf of the Fire Department, Vice-Mayor Smith reported on the fire. Vice-Mayor Smith recognized and thanked all the firefighter that responded.

- c) Magistrate, Written Report

- d) Finance, Written Report

Mrs. Williams wanted to point out that the town has been on the red for the past three months for a total of \$158,000 and if it wasn't for the Rescue Fund Grant it would have been \$258,000.

Mrs. Williams requested for the Rescue Fund Grant to be placed on the next agenda for a review with Mayor and Council.

e) Public Works, Oral Report

Mr. Cruz mention that he might be losing two employees. He told council that the garbage packer might be down for a week for repairs. He thanked the Club Members for their help, and he also thanked the Mayor and Council for the employees' raise.

f) Golf, Written Report

g) Senior Center, Written Report

Mrs. Hinojos told the Mayor and Council that the price increase of food is having an impact in the department. She has been finding ways to keep the cost down. She told the Mayor and Council that the Annual Thanksgiving Luncheon will be on Thursday, November 17th.

h) Mayor/Vice-Mayor –

Mayor Dean Hetrick thanked the Fire Department for responding to the fire.

16. CLAIMS FOR PAYMENT FOR SERVICES –

September 2022/October 2022

Consideration to approve the above claims for payment.

Council Member Cruz moved to approve claims for payment

Vice-Mayor Smith seconded the motion and the motion carried. 5-0

17. Adjournment

The regular council meeting was adjourned by the mayor at 7:14 p.m.

CERTIFICATION

I hereby certify that the foregoing meeting minutes are true and correct. The Hayden Town Council held a regular meeting on the 17th day of October 2022. I further certify that the meeting was duly called and held and that a quorum was present.

12/13/22
Date

Nancy E. Hinojos
Nancy E. Hinojos, Deputy Town Clerk