

THE HAYDEN TOWN COUNCIL  
MEETS ON  
TUESDAY, MARCH 20, 2023  
5:30 P.M.  
520 N. VELASCO AVENUE  
HAYDEN, ARIZONA 85135  
FOR A  
REGULAR COUNCIL MEETING

1. **CALL TO ORDER**

The regular council meeting was called to order at 5:40 p.m.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

**Present:** Mayor Dean Hetrick, Vice-Mayor Bobby Smith, Council Member Bernardino Cruz

**Not Present:** Council Members Robert Manriquez, Thomas Lagunas

**Staff:** Town Attorney Stephen Cooper, General Superintendent Gary Cruz, Police Chief Brian Marquez, Senior Center Director Anita Hinojos, Finance Director Teresa Williams and Town Clerk Laura Romero

**Audience:** David Navarro, Ana Vargas Resolution Copper, Robert Snyder Snyder & Brown CPAs, PLLC,

4. **APPROVAL OF MINUTES**

**Regular Council Meeting Minutes – February 21, 2023**

**Budget Work Session Minutes – March 6, 2023**

Council Member Bernardino Cruz moved to approve the above minutes as recorded.

Vice-Mayor Bobby Smith seconded the motion and the motion carried. **3-0**

5. **CALL TO THE PUBLIC/Citizens Wanting to Address the Council on Any Non-Agenda Item. The Mayor and Council Will Listen to Comments, But May Take Any One of the Following Actions (1) Respond to Criticism, (2) Request That Staff Investigate and Report on the Matter and (3) Request that the Matter be Scheduled on a Future Agenda. SPEAKERS SHALL BE LIMITED TO THREE (3) MINUTES.**

6. **Possible Executive Session for discussion/consultation for legal advice with the Town Attorney and Town Staff concerning any of the agenda items, pursuant to A.R.S. §38-431.03(A)(3)(4) and (7)**

**7. RATIFICATIONS**

**First Call – Batteries and cable nut bolts in the amount of \$751.65**

Vice-Mayor Bobby Smith moved to approve the ratification for First Call in the amount of \$751.65.

Council Member Bernardino Cruz seconded the motion and the motion carried. **3-0**

**8. Anna Lopez – Hayden Little League / Requesting the use of the Little League Field, lights and concession stand for the 2023 season. The season will start between the middle and end of April. Hayden Little League will be inter-leaguering with San Manuel, Kearny, Superior and possibly Pinal County.**

Vice Mayor Bobby Smith moved to approve the request from the Hayden Little League for the use of the Little League Field, lights and concession stand for the 2023 season.

Council Member Bernardino Cruz seconded the motion and the motion carried. **3-0**

**9. Resolution Copper Project Update by Dave Richins, Senior Manager for Communities and Social Performance: Update of the Final Environmental Impact Statement (FEIS), community partnerships in the Copper Basin, and upcoming project milestones.**

Resolution Copper Community Engagement Representative Ana Vargas introduced herself. She updated the Mayor Council on the Land Exchange Proceedings and where it stands in court, she clarified that Resolution Copper is still in a permitting phase.

She informed the Mayor and Town Council of the partnerships within the Copper Basin Area and the monetary donations made to assist these partners with their community projects. Education is very important for Resolution Copper, and they are partnering up with different organizations to offer students assistance with scholarships and guidance if they want to go straight into the workforce. Resolution Copper offers scholarships for graduating seniors every year.

She also stated that Resolution Copper is going to have their consultant map out the Town of Hayden to record who owns what properties in Town, and that information would be available for the town to use for any future projects.

**10. Representative from Snyder & Brown CPAs, PLLC to present the Fiscal Year 2021-2022 Audit/Discussion and possible action on accepting the audit.**

Mr. Snyder informed the Mayor and Town Council that an audit is performed to ensure that the finances recorded by the town are correct. The scope of this audit also looks at the internal controls and identifies any weaknesses.

Mr. Snyder told the Mayor and Council that there two reports in their packets, and he reviewed both with Mayor and Council.

Mr. Snyder informed the Mayor and Council that the audit performed for FY 2022 didn't identify any weakness with the town's internal controls. He stated that the audit didn't show any overbudget and that the Town of Hayden didn't overspend for FY 2022.

Council Member Bernardino Cruz moved to approve the FY 2021-2022 audit. Vice-Mayor Bobby Smith seconded the motion and the motion carried. **3-0**

11. **Discussion and possible action on approving a Service Agreement between Caselle, Inc. and the Town of Hayden for the Accounting Software and backups instead of using a local server.**

Finance Director Teresa Williams informed the Mayor and Council that Caselle, Inc. is offering their service to host and run software updates as needed and run daily backups of the town's accounting records. Mrs. Williams told the council that this service would provide a better secure system.

Caselle, Inc. is offering their service at a rate of \$9,576 but if the town elects to make the total annual payment instead of monthly payment, Caselle, Inc will give the town a 5% or a \$500 discount.

Finance Director Teresa Williams did clarify that if the internet is down the town would not have access to the financial records, also Caselle, Inc. only keeps the backups up to six months.

Vice-Mayor Bobby Smith moved to approve the Service Agreement between Caselle, Inc and the Town of Hayden for the Accounting Software and backups, payment to be set as an annual payment.

Bernardino Cruz seconded the motion and the motion carried. **3-0**

12. **Discussion and possible action on approving an Agreement between Gila County and the Town of Hayden for participation in the Summer Work Program**

Mayor Dean Hetrick told Council that the town had five youth workers last year. Mayor Hetrick informed Council that the town requested seven youth workers for this year and is hoping the town is approved for the seven.

Vice-Mayor Bobby Smith moved to approve an Agreement between Gila County and the Town of Hayden for participation in the Summer Work Program.

Council Member Bernardino Cruz seconded the motion and the motion carried. **3-0**

13. **Discussion and possible action on a request to increase the current monthly retainer for legal services from 3,000 to 3,500 from Town Attorney Stephen R. Cooper**

Town Attorney Stephen Copper explained to Mayor and Council that this request is due to the increase of fuel and inflation, and he does have to travel into town for meetings and court hearings.

Finance Director asked Attorney Cooper if this would be affective immediately or for next fiscal year? Attorney Cooper stated that it would be starting this new fiscal year.

Council Member Bernardino Cruz moved to approve the increase for monthly retainer for legal services from \$3,000 to \$3,500.

Vice-Mayor Bobby Smith seconded the motion and the motion carried. **3-0**

**14. Discussion and possible action on approving Resolution No. 2023-02 – Fair Housing sponsored by CAG.**

Attorney Cooper explained to the Mayor and Council that this was an annual resolution that came before them for approval to be able to qualify for any Fair Housing Grants available to the town.

Vice-Mayor Bobby Smith moved to approve Resolution No. 2023-02.

Council Member Bernardino Cruz seconded the motion and the motion carried. **3-0**

**15. Discussion and possible action on hiring Lawrence White from part-time to a full-time position. Wage to be determined. Discussion and possible action on hiring a part-time employee.**

General Superintendent Gary Cruz asked the Mayor and Council to give the opportunity to the part-time employee, he would also like to request for the Mayor and Council to approve advertising for hiring a part-time position.

Vice-Mayor Bobby Smith moved to approve hiring Lawrence White from part-time to a full-time position at a wage of \$16.10 and advertise for part-time position.

Council Member Bernardino Cruz seconded the motion and the motion carried. **3-0**

**16. Discussion and possible action on sponsoring an Easter Egg Hunt Event, amount to be determined.**

Vice-Mayor Bobby Smith moved to approve sponsoring an Easter Egg Hunt Event not to exceed \$200.00.

Council Member Bernardino Cruz seconded the motion and the motion carried. **3-0**

**17. DEPARTMENTAL REVIEW/REPORTS**

a) Police & Animal Control, Written Report

Chief Marquez reviewed departmental report with Mayor and Council. He informed the Mayor and Council that the event Coffee with the cop was a great success, and the department is planning for another one soon.

b) Fire, No Written Report

c) Magistrate, Written Report

d) Finance, Written Report

Finance Director Teresa Williams stated there was nothing unusual to report.

e) Public Works, Oral Report

General Superintendent mention some problems with illegal dumping that is affecting the the sewer line on Lower Rd., the town has been very fortunate that public works has been able to snake the area with the tools available. He also met with the Fire Chief and went over fire hydrates in need of maintenance. The General Superintendent told the Mayor and Council that the Little League Field is getting prep and will be ready, the swimming pool is ready for this summer, and that the gas is back on at the Hayden Club House.

f) Golf, Written Report

g) Senior Center, Written Report

Senior Center Director Anita Hinojos told the Mayor and Council that the Senior Center participated at the Pioneer's Event and were able to give out all the giveaways, she stated it was a great success. Senior Center Director Anita Hinojos also took the time to recognized and thank David Navarro for his volunteer services at the Senior Center.

h) Mayor/Vice-Mayor –No Oral Report

**18. CLAIMS FOR PAYMENT FOR SERVICES –**

**February 2023/March 2023**

**Consideration to approve the above claims for payment.**

Vice-Mayor Bobby Smith moved to approve the above claims for payment.

Council Member Bernardino Cruz seconded the motion and the motion carried. **3-0**

**19. Discussion on the 2023-2024 Budget for the Town of Hayden**

**FY 2023-2004 Discussion**

- Senior Center increases and funding discussion for FY 2023-2024
- Utility Revenue Increase 10% increase
- No Fee Increases for Golf, RV, Swimming Pool, Ramada & Club House Rental, Police Department Fees, fax/copies, Cemetery Opening and Closing
- Court Clerk position from part-time to full time with a wage of \$15.77 an hour effective beginning the new FY 2023-2024

Next Regular Council Meeting will be the approval of the Attentive Budget.

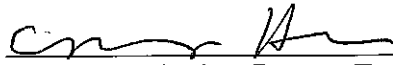
**20. Adjournment**

The regular council meeting was adjourned by the mayor at 7:50 p.m.

**CERTIFICATION**

I hereby certify that the foregoing meeting minutes are true and correct. The Hayden Town Council held a regular meeting on the 20th day of March 2023. I further certify that the meeting was duly called and held and that a quorum was present.

4-17-23  
DATE

  
Nancy E. Hinojos, Deputy Town Clerk