

THE HAYDEN TOWN COUNCIL
MEETS ON
MONDAY, DECEMBER 15, 2014
7:30 P.M.
HAYDEN TOWN COUNCIL CHAMBERS
520 N. VELASCO AVENUE
HAYDEN, ARIZONA 85135
FOR A
SPECIAL COUNCIL MEETING

CALL TO ORDER

The regular council meeting was called to order at 7:32 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mayor Bobby Smith, Vice-Mayor Maria Munoz, Council Members Gloria Ruiz, Jeremy Garcia, Thomas Lagunas and Enrique Lopez

Not Present: Council Member Rhonda Gault

Staff: Town Attorney Stephen Cooper, General Superintendent Gary Cruz, Chief of Police Louie Tartaglia, Fire Chief Johnny Silva, Senior Center Director Anita Hinojos, Head Librarian Mary Helen Lopez and Magistrate Clerk Nancy Hinojos

Audience: Ms. Nellie Action, Mr. Jonathan Bearup- Gila County Superior Court, Mr. Alan Urban-CAG, Mrs. Sylvia Kerlock-Town of Winkelman Town Clerk, Mr. Manuel Bracamonte, Town of Winkelman Mayor

APPROVAL OF MINUTES

Regular Council Meeting – November 17, 2014

Council Member Lagunas moved to approve the above meeting minutes as recorded. Council Member Lopez seconded the motion and the motion carried. 6-0

CALL TO THE PUBLIC/Citizens Wanting to Address the Council on Any Non-Agenda Item
The Mayor and Council Will Listen to Comments, But May Take Any One of the Following
Actions (1) Respond to Criticism, (2) Request That Staff Investigate and Report on the Matter
and (3) Request that the Matter be Scheduled on a Future Agenda. **SPEAKERS SHALL BE**
LIMITED TO THREE (3) MINUTES.

Ms. Acton asked how long this schedule of having the regular council meetings at 7:30 will last. Mayor Smith said that the schedule will remain at 5:30 p.m. for another seven months until his schedule at work changes but he will try to make other arrangements because he knows that changing the time is not convenient for everyone.

Mr. Jonathan Bearup, Gila County Superior Court to present a check for the Hayden Magistrate Court

Mr. Bearup presented the council with a check in the amount of \$750 from the Gila County Superior Court to the Hayden Magistrate Court. This money pays for participation in a state run program. They are trying to roll this program out to all the limited jurisdiction courts in anticipation of the case management system that requires digital imaging. Superior Court plans on funding this program through grant monies or Superior Court funding. They have enough grant monies for approximately 3 years.

Mr. Alan Urban, Community Development Manager from CAG to give an overview of the CDBG Program

Mr. Urban gave the council an overview of the CDBG process. He told the council to think of things that have come up during the year that would qualify under the CDBG guidelines to present at the first public hearing. At the second public hearing the council will need to choose what project they want to apply for. He told the council that we have an extension on the demolition program. He has a list of properties that are being looked at for the demolition project. If the property belongs to the State it will not qualify for the program. The property has to be privately owned. The program was changed from Individual Benefit for the Land Owners to Community Wide Benefit. Recently the town designated a Redevelopment Zone which allows community wide projects to be done. They will generate letters to identify property owners and place an ad in the paper for thirty days to six weeks. If there is no response then the town will be clear to address the property as public health and hazard issues without any involvement from the land owners. The reason we can do this is because we are not seizing any property, we are cleaning up the property for public health. We need to move forward with this project in the next thirty to ninety days, the state will be okay with the delay. We just need to use the funds for the six to eight houses before the end of the year. Council Member Ruiz asked if it is the end of the calendar year or fiscal year. Mr. Urban said that it is the time from when the project was awarded. The properties should be bid out individually because if all the projects are bid out in one lump and we don't have enough money then the project would need to be re-bid. If the properties are done individually then the project can be customized to the budget of the grant. This way if there is a little money left it can be used on property that may need a little clean up and that way the will money will not go back to the state. Council Member Ruiz asked how much money was the grant for. Mr. Urban said that it is around \$100,000. Council Member Lagunas asked if there is a deadline for this project to be done. Mr. Urban indicated that it should be done around late next fall. Council Member Garcia asked if the list of properties he has is the final list. Mr. Urban said that this is a list he had put together after multiple visits to the community input from a few people. He also wanted to let them to know that in the grant application it specified that it has to be burned homes. The next project coming up is the freezer for the senior center.

Consideration to approve the amended Intergovernmental Agreement between the Town of Hayden and the Town of Winkelman for police protection.

Mayor Smith mentioned that there were a couple of small issues on number 4 and number 10. Vice Mayor Munoz said that the recommendation for the wording on number 4 should be "The Town of Hayden shall have sole discretion as to the number of police officers assigned to and the scheduling of police services and patrol services to Winkelman. Winkelman Mayor Bracamonte asked if this is for day to day basis. Town Attorney Cooper said that the intent is that the Town of

Intergovernmental Agreement Continued

Hayden would have sole control for policing. This would prevent the Town of Winkelman from having any liability. If you do not like the level of coverage you would bring it to Chief Tartaglia's attention. This would be basically the service you are receiving at this time. Winkelman Bracamonte said that he did not see anything wrong with the wording because it would be up to the chief how many officers he wants patrolling. If this is pertaining to events then that would be a different situation. Mayor Smith said that the event part is listed under number 10. There was discussion on the 20% being net and not gross amount. Winkelman Mayor Bracamonte told the council that after paying for expenses for events the town does not make that much. Chief Tartaglia told the council that 20% of the net amount only gives the town \$400 or \$500 dollars and the town paid out over \$3,600 on the Easter Event and this does not include the officers that came from the outside and paid their own expenses. Winkelman Mayor Bracamonte told the council that when he met with the mayors and discussed the agreement being \$60,000 and the 20% would help offset the cost. He said that if the chief wanted to place 10 officers at an event, that is up to him but he would need to pay for them. Mayor Smith mentioned that we should go ahead and pass this agreement since it is already half way through the year and then revisit next year. Chief Tartaglia told the council that it is up to the council but he is just mentioning the expense to the town because of the budget situation. Mayor Smith moved to approve the IGA for Police Protection with the changes to number 4. Vice-Mayor Munoz seconded the motion and the motion carried. 5-1 Council Member Garcia voted no

Consideration to approve a memo submitted by Fire Chief Silva stipulating paid and not paid fire activities.

Town Attorney advised that since this does have to do with wages that the firefighters on the council would not be able to vote on this item. Mayor Smith said that he asked Fire Chief Silva to submit something stipulating what volunteer fire fighters will get paid. Fire Chief Silva told the council that a few years ago the department had low participation and they were trying to get more involvement they would pay the fire fighters for participating in the event. He is watching his budget so he is able to offer more trainings to his fire fighters. The fire fighters will be paid for any medical assists, fires, gas leaks, fireworks, directing traffic, anything that requires safety or fire. They will not get paid for parades, Easter Egg Hunt, helping with Angel Tree gifts, cooking for the public. Council Member Lagunas told Chief Silva that if he ever needed help in the activities that they do not get compensated for that he would be willing to help out. Council Member Garcia moved to approve the memo. Council Member Lagunas seconded the motion and the motion carried. 4-0 Mayor Smith and Council Member Ruiz are in the fire department.

Consideration to approve and adopt a policy stating that town vehicles must be used when going on out of town trips.

Mayor Smith told the council that the town is trying to save money and since we do have town vehicles they need to be used for out of town trips. Senior Center Hinojos said that the senior center vehicles also belong to the town and can be used for out of town trips. Council Member Lopez moved to approve using town vehicles for out of town trips. Mayor Smith seconded the motion and the motion carried. 6-0

Consideration to approve lending the Hayden/Winkelman Schools town equipment and an employee to aerate the school's fields.

General Superintendent told the council that Superintendent Gregorich asked the town to borrow the town's aerator to aerate the school's field; however, the school does not have a tractor. He

Hayden/Winkelman Schools Continued

asked the council if they would be willing to allow one of the town's employees to do this job for the school. He feels better having one of the town employees operate the town's equipment instead of lending out the equipment. Council Member Ruiz moved to approve allowing a town employee to do this job for Hayden/Winkelman Schools. Vice-Mayor Munoz seconded the motion and the motion carried. 6-0

Consideration to approve and adopt new policies for the police department and changes to some existing policies.

Town Attorney Cooper told the council that police agencies share policies that have been previously approved. He can look them over but does not feel he would have any changes. Council Member Garcia asked the chief if he would go to the officer's house to make sure that they are really sick per the policy. Chief Tartaglia said that he would not and that it would not be feasible to go to their homes since the officers leave out of town. Attorney Cooper stated that is the bigger cities that this is sometimes done because an officer might doing a side job and getting paid by the department. Council Member Lopez moved to approve the new policies. Council Member Lagunas seconded the motion and the motion carried. 6-0

Discussion and possible action to approve leasing a new 7835 copier for 48 months in the amount of \$251.91 plus tax per month or purchasing a maintenance agreement for one year on the current copier.

Mayor Smith moved to approve a lease agreement for a new copier. Vice-Mayor Munoz seconded the motion and the motion carried. 6-0

Consideration to approve the following board contacts:

- Mayor Bobby Smith – Police - Administration
- Vice-Mayor Maria Munoz – Administration - Fire
- Council Member Enrique Lopez – Senior Center - Library
- Council Member Thomas Lagunas – Public Works – Police
- Council Member Gloria Ruiz – Library – Senior Center
- Council Member Rhonda Gault – Magistrate – Public Works
- Council Member Jeremy Garcia – Fire – Magistrate

Council Member Ruiz asked if it would be a conflict of interest because she works for the Town of Winkelman and Senior Center Director Hinojos is on the Winkelman Town Council. She was told that this would not be a conflict. Council Member Ruiz moved to approve the Board Contacts. Mayor Smith seconded the motion and the motion was carried. 6-0

Consideration to approve changing the holiday schedule from December 24th and 25th to December 25th and 26th for this year without any other benefit or pay.

Mayor Smith told the council that it was brought to his attention due to the delivery of food in the senior center that it was asked that the holiday schedule be changed. General Superintendent Cruz stated that changing the schedule would not work for his department. It was decided that the schedule would be changed for all departments except public works. Council Member Lopez moved to approve the holiday change for all the departments except public works. Council Member Garcia seconded the motion and the motion carried. 6-0

Discussion on designating a day in February for community cleanup day.

Council Member Ruiz told the council that she would like to designate February 21st as “Love our Town” with a cleanup day. Residents can place things out to be picked up at no additional cost to them. She would like to have letters mailed out asking residents to remove all nonworking vehicles from their property. Fire Chief Silva told the council that ASARCO has a bin that people can put dispose of electronic items. It is located behind the administration building.

DEPARTMENTAL REVIEWS/REPORTS

- a) Police & Animal Control, Written Report
- b) Fire, Written Report – Chief Silva reported that the department received \$2500 from Resolution Copper to purchase masks that are needed.
- c) Magistrate, Written Report
- d) Library, Written Report – Head Librarian thanked the fire department for transporting Santa to the library Christmas party
- e) Finance, Written Report – Mayor Smith mentioned that we still need to keep cost down and he appreciates the good job that is being done to achieve this.
- f) Public Works, Oral Report – General Superintend Cruz mentioned that he is going to purchase cement from Home Depot to get started on the sidewalk project. He thanked Senior Center Director Hinojos for purchasing paint with donated money to the center and having all the handrails painted. Council Member Lagunas asked about the status of the pool pump. He asked if anyone has talked with ASARCO. General Superintendent Cruz said that no one has talked with them but that it doesn't look good. Vice-Mayor Munoz told General Superintendent that she had already told him to purchase the pump because she would hate to see something happen to the pool. General Superintendent Cruz said that what they are doing at this time is sufficient and there will not be any damage to the pool.
- g) Golf, Written Report
- h) Senior Center, Written Report- Senior Center Director Hinojos told the council that she received a donation from Saddlebrook in the amount of \$300. She will use this for repairs to a refrigerator. She also mentioned the agreement with the Town of Superior meals. Mayor Smith said that this needs to be taken care of. Council Member Ruiz said that she would be able to go with Mayor Smith to meet with them.
- i) Mayor/Vice-Mayor – Vice-Mayor Munoz wanted to thank everyone for working with
- j) them this year. Mayor Smith said that he had met with General Superintendent Cruz concerning a few things that need to be repaired and we need to spend the money to get these repaired to avoid law suits. General Superintendent Cruz mentioned that when they repair something that within a couple of days it has been vandalized again. Mayor Smith said that if this happens it still needs to be repaired again. He said that he appreciates General Superintendent Cruz's work on getting these repaired. Council Member Ruiz asked if the Vice-Mayor was going to mention the event at the school. Vice-Mayor Munoz that the Town of Hayden, Town of Winkelman and the School District are partnering up for a holiday event at the school. She said that everything starts at 5:30 p.m. on Thursday. Council Member Ruiz asked if it needs to be posted because a quorum might be present. Mayor Smith said that there will not be any business discussed not he did not feel it would be necessary.

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CLAIMS FOR PAYMENT FOR SERVICES –
November/December 2014

Consideration to approve payment of the above claims

There were no claim reports so this item was tabled.

Adjournment

The regular council meeting was adjourned by the mayor at 8:58 p.m.

CERTIFICATION

I hereby certify that the foregoing meeting minutes are true and correct. The Hayden Town Council held a regular council meeting on the 15th day of December 2014. I further certify that the meeting was duly called and a quorum was present.

Date

Laura E. Romero, Town Clerk