

THE HAYDEN TOWN COUNCIL
MEETS ON
TUESDAY, JANUARY 22, 2019
5:30 P.M.
HAYDEN TOWN COUNCIL CHAMBERS
520 N. VELASCO AVENUE
HAYDEN, ARIZONA 85135
FOR A
REGULAR COUNCIL MEETING

CALL TO ORDER

The regular council meeting was called to order at 5:41 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mayor Dean Hetrick, Vice-Mayor Bobby Smith, Council Members Bernardino Cruz, Thomas Lagunas and Enrique Lopez

Staff: Town Attorney Stephen R. Cooper, General Superintendent Gary Cruz, Chief of Police Tamatha Villar, Librarian Mary Helen Lopez and Finance Director Teresa Williams

Audience: Daniel Madrigal Sr., Robert Snyder - Snyder & Butler CPAs, Hesston Klenk – Resolution Copper, Vicky Peacey – Resolution Copper, Ericka Vasquez – Resolution Copper and Ron Lee – AZ Technet LLC

APPROVAL OF MINUTES

Regular Council Meeting Minutes – November 19, 2018

Special Council Meeting Minutes – December 27, 2018

Special Council Meeting Minutes – January 15, 2019

Council Member Lagunas moved to approve the above minutes as recorded. Vice-Mayor Smith seconded the motion and the motion carried. 5-0

CALL TO THE PUBLIC/Citizens Wanting to Address the Council on Any Non-Agenda Item
The Mayor and Council Will Listen to Comments, But May Take Any One of the Following
Actions (1) Respond to Criticism, (2) Request That Staff Investigate and Report on the Matter
and (3) Request that the Matter be Scheduled on a Future Agenda. **SPEAKERS SHALL BE**
LIMITED TO THREE (3) MINUTES.

No one addressed the council under Call to the Public

Possible Executive Session for discussion/consultation for legal advice with the Town
Attorney and Town Staff concerning any of the agenda items, pursuant to A.R.S. §38-
431.03(A)(3)(4) and (7)

Discussion and possible action appointing Bernardino Cruz to fill a vacant council seat/Discussion and possible action on accepting a letter of interest from Rosalinda Lopez to fill a vacant council seat/Oath of Office subscribed to by Bernardino Cruz by Town Attorney Stephen Cooper

Vice-Mayor Smith moved to appoint Bernardino Cruz to fill a vacant council seat. Council Member Lagunas seconded the motion and the motion carried. 5-0

Council Member Lopez moved to table accepting a letter of interest from Rosalinda Lopez until she was present to answer questions. Council Member Lagunas seconded the motion and the motion carried. 5-0

Oath of Office was subscribed to Bernardino Cruz by Town Attorney Stephen Cooper.

Audit Report/ Representative from Snyder & Butler, CPAs, PLLC to present the audit and answer any questions the council may have

Robert Snyder presented the audit to the council. He told the council that if they find internal control weakness they need to report it to the council. One of the recommendations was segregation of duties; management should designate other management employees to cross-check accounting reconciliations, deposits, expenses and payroll. The other weakness was not having someone from management sign change forms to be placed in personnel files.

Resolution Copper/ Representative from Resolution Copper to give the council a project update

Hesston Klenk and Vicky Peacey from Resolution Copper gave the council an update on the construction going on at the plant and the progress of finding a location for a tailings plant. They are working with the Town of Superior and reported that they are excited about a lot of things that have been happening there.

Computers/Ron Lee to update the council on what needs to be purchased for the towns computers

Ron informed the council that there have not been any updates in four years and all personal information is at risk. The town's hardware and software are outdated. Employees are at risk of opening emails that look like is coming from a legitimate person when in reality it is not. The town's computers were purchased in 2009-2011 and are at the end of the scale. Microsoft stopped supporting Window 7 and all the computers are operating under Window 7. If we upgrade to a \$900 server hardware, it will come with all licensing and enterprise equipment.

RATIFICATION ITEMS:

1. Discussion and possible action to ratify the purchase of water/sewer supplies from Ferguson Waterworks in the amount of \$6,329.51

Council Member Cruz moved to approve the purchase of water/sewer supplies from Ferguson Waterworks in the amount of \$6,329.51. Council Member Lagunas seconded the motion and the motion carried. 5-0

2. Discussion and possible action to ratify the purchase of tires from Eddie Tire in the amount of \$784.10 for the 2000 Ford in Public Works

Council Member Lagunas moved to approve the purchase of tires from Eddie Tire in the amount of \$784.10 for the 2000 Ford in Public Works. Council Member Lopez seconded the motion and the motion carried. 5-0

3. Discussion and possible action to ratify the payment of \$775.00 to Simon Family Enterprises, Inc. for Demobilization and Transportation of Rain for Rent Pipe
Vice-Mayor Smith moved to approve the payment of \$775.00 to Simon Family Enterprises Inc. Council Member Lagunas seconded the motion and the motion carried. 5-0
4. Discussion and possible action to ratify the payment of \$887.50 for supplies to Home Depot
Council Member Cruz moved to approve the payment in the amount of \$887.50 for supplies to Home Depot. Vice-Mayor Smith seconded the motion and the motion carried. 5-0
5. Discussion and possible action to ratify the payment of \$1,410.40 for tires from Eddie Tire
Council Member Lagunas approved the payment of \$1,410.40 for tires from Eddie Tire. Council Member Cruz seconded the motion and the motion carried. 5-0

Discussion and possible action on promoting Bobby Smith Jr. as Crew Leader with a pay increase from \$18.99 to \$21.49

Vice-Mayor Smith stated that he would not be participating in discussion or voting on this item because the employee is his son.

Council Member Cruz moved to approve promoting Bobby Smith Jr. as Crew Leader with a pay increase from \$18.99 to \$21.49, effective date as directed by the Mayor and General Superintendent. Council Member Lagunas seconded the motion and the motion carried. 4-1
Vice-Mayor Smith abstained

Resolution No. 19-01/Discussion and possible action on approving a resolution increasing garbage rates, effective March 1, 2019

There were discussions on some of the volume of garbage being picked up in commercial areas. It was decided to approve this resolution as written and decide at a later time if the rate for commercial with large volume needs to be increased. Council Member Lagunas moved to approve Resolution No. 19-01. Vice-Mayor Smith seconded the motion and the motion carried. 5-0

Resolution No. 19-02/Discussion and possible action on approving a resolution increasing sewer rates, effective March 1, 2019

Vice-Mayor Smith moved to approve Resolution No. 19-02. Council Member Cruz seconded the motion and the motion carried. 5-0

Resolution No. 19-03/Discussion and possible action on approving a resolution increase water rates, effective March 1, 2019

Council Member Cruz moved to approve Resolution No. 19-03. Council Member Lagunas seconded the motion and the motion carried. 5--0

Discussion and possible action on the use of the town's credit card and authorized users

Council Member Cruz moved to table this item until more information is available. Council Member Lagunas seconded the motion and the motion carried. 5-0

Discussion and possible action on building inspections that will be done through the IGA with Gila County and legal counsel regarding reimbursement fees

Council Member Lagunas moved to table this item until February's meeting so that more information on approximately how much the county will charge for the inspections. Council Member Lopez seconded the motion and the motion carried. 5-0

Discussion and possible action on giving Finance Director Teresa Williams the authority to make payments directly from the town's checking account to Paychex, Public Safety Retirement, State Retirement, Nationwide and Arizona Department of Revenue. These entities are requesting on-line payments

Vice-Mayor Smith moved to approve giving Finance Director Teresa Williams the authority to make payments directly from the town's checking account to Paychex, Public Safety Retirement, State Retirement, Nationwide and Arizona Department of Revenue. Council Member Lagunas seconded the motion and the motion carried. 5-0

Discussion and possible action on providing a service to customers to be able to make payments on line

Vice-Mayor Smith move to proceed looking into this service with different companies to see which would be the best. Council Member Cruz seconded the motion and the motion carried. 5-0

DEPARTMENTAL REVIEW/REPORTS

Police & Animal Control, Written Report – Chief Villar reported that Oro Valley will be giving two Crown Victoria vehicles to the police department. The only cost to the town will be installing the light bars. She reported that they are down one officer since Officer Smith resigned.

Fire, No Report

Magistrate, Written Report

Library, Written Report

Finance, Written Report – Finance Director Williams informed the council that the town is \$300,000 in the hole. We should be receiving the new property evaluations by February 10th.

Public Works, Oral Report – General Superintendent Cruz told the council that he really needs to purchase a gang unit. He said that he would be able to give one year and that time is up and he really needs to purchase one. Council Member Lopez asked about a water leak at the cemetery. General Superintendent Cruz said that he would check into it.

Golf, Written Report

Senior Center, Written Report

Mayor/Vice-Mayor – Mayor Hetrick informed the council that Gila County is putting information on the Town of Hayden in their Gila County Tourism website. There will be a mixer in Globe where council members will be able to look at the page on January 29th.

CLAIMS FOR PAYMENT FOR SERVICES –

November 2018/December 2018/January 2019

Consideration to approve the above claims for payment.

Council Member Lagunas moved to approve the above claims for payment. Vice-Mayor Smith seconded the motion and the motion carried. 5-0

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ADJOURNMENT

The regular council meeting was adjourned by the mayor at 8:22 p.m.

CERTIFICATION

I hereby certify that the foregoing meeting minutes are true and correct. The Hayden Town Council held a regular council meeting on the 22nd day of January 2019. I further certify that the meeting was duly called and held and that a quorum was present.

2-19-19
Date



Laura E. Romero, Town Clerk