

THE HAYDEN TOWN COUNCIL
MEETS ON
MONDAY, DECEMBER 12, 2022
5:30 P.M.
520 N. VELASCO AVENUE
HAYDEN, ARIZONA 85135
FOR A
SPECIAL COUNCIL MEETING

1. CALL TO ORDER
The special council meeting was called to order at 5:32 p.m.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
Present: Mayor Dean Hetrick, Vice-Mayor Bobby Smith, Council Members Robert Manriquez, Bernardino Cruz and Thomas Lagunas
4. Approval of Minutes
Regular Council Meeting Minutes – October 17, 2022
Special Council Meeting Minutes – October 20, 2022
Regular Council Meeting Minutes – November 21, 2022 (No Quorum)
Council Member Cruz moved to approve the above minutes as recorded. Council Member Lagunas seconded the motion and the motion carried. 5-0
5. CALL TO THE PUBLIC/Citizens Wanting to Address the Council on Any Non-Agenda Item The Mayor and Council Will Listen to Comments, But May Take Any One of the Following Actions (1) Respond to Criticism, (2) Request That Staff Investigate and Report on the Matter and (3) Request that the Matter be Scheduled on a Future Agenda. **SPEAKERS SHALL BE LIMITED TO THREE (3) MINUTES.**
No one addressed the council.
6. Possible Executive Session for discussion/consultation for legal advice with the Town Attorney and Town Staff concerning any of the agenda items, pursuant to A.R.S. §38-431.03(A)(3)(4) and (7)
7. Discussion and possible action on accepting a letter of interest from Council Member Thomas Lagunas to fill a vacant council seat, term ending 2026
Mayor Hetrick moved to accept the letter of interest submitted by Council Member Thomas Lagunas to fill a vacant council seat, term ending 2026. Council Member Cruz seconded the motion and the motion carried. 5-0
8. Oath of Office to be administered to Mayor Dean V. Hetrick, Council Members Bobby G. Smith and Thomas Lagunas
The Oath of Office was administered to Mayor Dean V. Hetrick, Council Member Bobby G. Smith and Thomas Lagunas by Town Clerk Laura Romero.

9. Discussion and possible action to ratify the following payments:
Senior Center – Staples supplies in the amount of \$2,056.99
Sewer Department- Service work in the amount of \$850.00 by Foster Electric
Vice-Mayor Smith moved to ratify the above payments. Council Member Manriquez seconded the motion and the motion carried. 5-0

10. Discussion and possible action to add “Replacement of Lost Public Sector Revenue” as an allowable expense category for State and Local Fiscal Recovery Funds (AKA: American Rescue Funds).
Finance Director Williams explained that because the town is only receiving \$500,000, the funds can be used for anything, not restricted to the sewer system. Council Member Manriquez moved add “Replacement of Lost Public Sector Revenue” as an allowable expense category for State and Local Fiscal Recovery Funds. Council Member Cruz seconded the motion and the motion carried. 5-0

11. Discussion and possible action on approving an Intergovernmental Agreement between Town of Hayden and Town of Kearny for Public Safety Dispatching effective fiscal year July 1, 2022 in which the Town of Hayden will pay \$22,000 for dispatching service. This agreement will continue for fiscal years 2023 and 2024 in which the Town of Hayden will pay \$44,000 per fiscal year.
There were questions as to the big increase in the Public Safety Dispatching Agreement. Police Chief Marquez informed the council that at this time the radio’s the police department has is only compatible with Town of Kearny’s dispatch. They would need to upgrade their radios which will cost approximately \$8,000 to be compatible with Pinal or Gila Counties. Mayor Hetrick said he will contact the Town of Kearny Town Manager to find out why the big increase.

12. Discussion and possible action on accepting a letter of resignation submitted by public works employee Bobby Smith Jr. effective November 18, 2022
Council Member Lagunas moved to accept the letter of resignation submitted by public works employee Bobby Smith Jr., effective November 18, 2022. Council Member Cruz seconded the motion and the motion carried. 5-0

13. Discussion and possible action to promote Officer Kevin Heaslip as Sergeant. Officer Heaslip is requesting that in lieu of a salary increase he be allowed to take a police vehicle home. In November 2023 he is requesting this agreement be re-evaluated and at that time either he will continue taking the vehicle home or discuss a salary increase.
Police Chief Marquez told the council the Officer Kevin Heaslip has been acting sergeant for over two years without any increase in wages. Officer Heaslip was asked if he was ever told that he would get an increase in salary when he accepted the title as acting sergeant. He answered no, he was not promised any wage increase. At this time, instead of asking for an increase in wages, he is asking to be able to take a vehicle home on his days off. The vehicle was donated by DPS, the town didn’t have to pay anything for this vehicle. The vehicle is a 2012 Ford Fusion and does not have any markings, it is a civilian vehicle. The vehicle has to be used by the police department for one year, after that period then the car can be used by any department. The town will be responsible for paying the gas, oil change and all maintenance on

Discussion and possible action to promote Officer Kevin Heaslip as Sergeant (Continued)
the vehicle. Council Member Lagunas moved to approve the use of the 2012 Ford Fusion in lieu of a salary increase. Council Member Manriquez seconded the motion and the motion carried. 4-1 Vice-Mayor Smith voted no.

Council Member Lagunas moved to promote Officer Kevin Heaslip as Sergeant. Vice-Mayor Smith seconded the motion and the motion carried. 5-0

14. Discussion and possible action hiring Francine Baldenegro as part-time records clerk, wage amount will be \$14.12 per hour and 19 hours per week. Starting date will be December 20, 2022.

Mayor Hetrick told the council that he had not noticed prior to advertising for this position that all part-timers are paid minimum wage and he feels this position needs to be advertised again as minimum wage, \$13.85 per hour. Mayor Hetrick moved to table this item until it has been advertised. Council Member Lagunas seconded the motion and the motion carried. 5-0

15. Discussion and possible action on approving the purchase of 3 Motorola APX8500 mobile radios and accessories in the amount of \$24,051.51. This will be paid using the 12D Funds received from Apache Gold Casino in the amount of \$24,118.24.

Council Member Manriquez moved to approve the purchase of 3 Motorola APX8500 mobile radios and accessories in the amount of \$24,051.51 using the 12D Funds. Vice-Mayor Smith seconded the motion and the motion carried. 5-0

16. Discussion and possible action approving a command cabinet from Command Cabinets Direct, LLC in the amount of \$2,499 to be placed in the 2017 Ford PIU for incident command on major scenes and to coordinate response and communication with other agencies.

Council Member Cruz moved to approve purchasing a command cabinet from Command Cabinets Direct, LLC in the amount of \$2,499 to be placed in the 2017 Ford PIU. Council Member Manriquez seconded the motion and the motion carried. 5-0

17. Discussion and possible action approving backflow testing, not to exceed \$2,500.

Vice-Mayor Smith moved to approve the backflow testing, not to exceed \$2,500. Council Member Lagunas seconded the motion and the motion carried. 5-0

18. Discussion and possible action on giving the employees a Christmas Gift Certification and/or Christmas luncheon.

Mayor Hetrick moved to approve paying for a Christmas Luncheon for employees not to exceed \$200. Council Member Cruz seconded the motion and the motion carried. 5-0
Council Member Cruz moved to approve a \$50 gift certificate all employees including firefighters and reserve officers. Council Member Lagunas seconded the motion and the motion carried. 3-2 Vice-Mayor Smith and Council Member Manriquez abstained due to conflict, firefighters

19. Discussion and possible action on approving 3 Barnes Pumps to be re-built not to exceed \$6,000

Council Member Manriquez moved to approve 3 Barnes Pumps to be re-built not to exceed \$6,000. Vice-Mayor Smith seconded the motion and the motion carried. 5-0

20. Discussion and possible action approving the purchase of a 5HP Vaughan chopper pumps in the amount of \$31,175
Vice-Mayor Smith moved to approve the purchase of a 5HP Vaughan chopper pump using Fiscal Recovery Funds. The pump is from Foster Electric in the amount of \$31,175. Council Member Lagunas seconded the motion and the motion carried. 5-0
21. Discussion and possible action on selling the old fire station located on 5th Street.
Mayor Hetrick moved to table this item. Council Member Lagunas seconded the motion and the motion carried. 5-0
22. Discussion and possible action approving to cancel the December 19th Regular Council Meeting due to scheduling
Vice-Mayor Smith moved to approve cancelling the December 19th Regular Council Meeting. Council Member Cruz seconded the motion and the motion carried. 5-0
23. Discussion and possible action approving to move the Regular Council Meeting from January 16, 2023 to Tuesday, January 17, 2023 in observance of Martin Luther King Jr. Day and Monday, February 20, 2023 to Tuesday, February 21, 2023 in observance of President's Day
Mayor Hetrick moved to approve moving the Regular Council Meeting from January 16, 2023 to Tuesday, January 17, 2023 and Monday, February 20, 2023 to Tuesday, February 21, 2023. Council Member Lagunas seconded the motion and the motion was carried. 5-0
24. Discussion and possible action approving the minimum wage increase for part-time employees that are paid minimum wage from \$12.80 to \$13.85 effective January 1, 2023
Vice-Mayor Smith moved to approve the minimum wage increase for part-time employees that are paid minimum wage, beginning with pay period beginning January 3, 2023. Council Member Manriquez seconded the motion and the motion carried. 5-0
25. Discussion and possible action to approve joining in the formation of an Intergovernmental Public Transportation Authority in Gila County and sending a support letter to be submitted to the Gila County Board of Supervisors
Finance Director Williams informed the council that it does not indicate if they will require the town to pay an amount prior to the grant being received. Vice-Mayor Smith moved to table this item until more information is received. Council Member Cruz seconded the motion and the motion carried. 5-0
26. Discussion and possible action approving and adopting Resolution No. 22-12 to approve joining in the formation of an Intergovernmental Public Transportation Authority in Gila County, Arizona; becoming a member of such an Authority; and authorizing petition the Board of Supervisors of Supervisors of Gila County, Arizona for such formation.
Mayor Hetrick moved to table this item since it goes along with item #25. Council Member Cruz seconded the motion and the motion carried. 5-0

27. Discussion and possible action to hire Mr. David Cargill as a full-time employee and Mr. Lawrence Eugene White as a part-time employee, 19 hours per week. Pay rate to be determined.

Council Member Lagunas moved to hire Mr. Lawrence Eugene White as a part-time employee for 19 hours per week, wage amount will be minimum wage. Council Member Cruz seconded the motion and the motion carried. 5-0

Council Member Manriquez moved to hire Mr. David Cargill as a full-time employee, wage amount \$18.04 hour. Council Member Lagunas seconded the motion and the motion carried. 5-0

28. DEPARTMENTAL REVIEW/REPORTS

- a) Police & Animal Control, Written Report – Police Chief Marquez reported that the fires are still under investigation. Council Member Lagunas asked about the officers' shoot qualifications. Police Chief Marquez said that it has already been done. Vice-Mayor Smith asked about the animal control officers' activity. He told the chief that there are dogs around his house every morning. Police Chief Marquez told the council that he had 2 calls this month and 4 calls last month.
- b) Fire, Written Report – It was reported that they have received some of the turn outs.
- c) Magistrate, Written Report
- d) Finance, Written Report – Finance Director reported that \$300,000 in property tax were received in November.
- e) Public Works, Oral Report – General Superintendent Cruz reported that in January he is planning on having the garbage packer serviced.
- f) Golf, Written Report
- g) Senior Center, Written Report – Senior Center Director Hinojos reported that ASARCO will be sponsoring the Christmas Party and the supervisors will be helping to deliver meals to homebound.
- h) Mayor/Vice-Mayor – Mayor Hetrick told the council that there will be changes to the set up of the wage schedule.

29. CLAIMS FOR PAYMENT FOR SERVICES –
October 2022/November 2022 and November 2022/December 2022
Consideration to approve the above claims for payment.

Council Member Lagunas moved to approve the above claims for payment. Vice-Mayor Smith seconded the motion and the motion carried. 5-0

30. Adjournment

The meeting was adjourned by the mayor at 7:20 p.m.

CERTIFICATION

I hereby certify that the following meeting minutes are true and correct. The Hayden Town Council held a special council meeting on the 12th day of December 2022. I further certify that the meeting was duly called and held and that a quorum was present.

1-17-2023
Date



Laura E. Romero, Town Clerk