

THE HAYDEN TOWN COUNCIL
MEETS ON
TUESDAY, FEBRUARY 21, 2023
5:30 P.M.
520 N. VELASCO AVENUE
HAYDEN, ARIZONA 85135
FOR A
REGULAR COUNCIL MEETING

CALL TO ORDER

The regular council meeting was called to order at 5:31 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mayor Dean Hetrick, Vice-Mayor Bobby Smith, Council Members Robert Manriquez, Thomas Lagunas

Not Present: Council Member Bernardino Cruz

Staff: Town Attorney Stephen Cooper, General Superintendent Gary Cruz, Police Chief Brian Marquez, Fire Chief Cruz Angel Gonzales, Senior Center Director Anita Hinojos and Finance Director Teresa Williams

Audience: Kate Stuart- Local First Arizona, David Navarro

APPROVAL OF MINUTES

Regular Council Meeting Minutes – January 17, 2023

Council Member Manriquez moved to approve the above minutes as recorded. Vice-Mayor Smith seconded the motion and the motion carried. 4-0

CALL TO THE PUBLIC/Citizens Wanting to Address the Council on Any Non-Agenda Item
The Mayor and Council Will Listen to Comments, But May Take Any One of the Following
Actions (1) Respond to Criticism, (2) Request That Staff Investigate and Report on the Matter
and (3) Request that the Matter be Scheduled on a Future Agenda. **SPEAKERS SHALL BE**
LIMITED TO THREE (3) MINUTES.

Possible Executive Session for discussion/consultation for legal advice with the Town
Attorney and Town Staff concerning any of the agenda items, pursuant to A.R.S. §38-
431.03(A)(3)(4) and (7)

Kate Stuart from Local First Arizona to address the council concerning a USDA Facilities Technical Assistance Grant

Ms. Stuart told the council that this is a grant through Rural AZ Economic Development USDA Grant. USDA get together towns to talk about option assessments, what facilities they have, want to update or to build. There is a time line to work with and this will be September 2023. Her job is putting things together, community survey. She will produce what resources are available; for example, Senior Center, Youth Center, Parks, any spaces the town uses for anything. There will be a board of 5-15 people, anyone that wants to be involved in this program. She will help set up meetings and surveys. Economic Recovery Center helps write grants. Council Member Lagunas asked if there is a lot of competition for these grants. Ms. Stuart said that some are competitive but they have 30 grant writers that know how to apply for these grants and they have a high 80% award rate. She also mentioned that there is no money required from the town and the town can always opt out of the program if they decide not to continue in the program. Mayor Hetrick mentioned that at the initial meeting he mentioned the parks and swimming pool as a couple of possibilities.

Discussion and possible action to approve extending the temporary, part-time position for Joyce Lopez, she will be training the new records clerk. She will be working every Friday for no more than 8 hours from March 3, 2023 through April 7, 2023

Police Chief Marquez mentioned that Joyce Lopez had previously been hired as a temporary, part-time clerk to work on records and getting the police department where it should be with their records. Her time expired before a records clerk was hired for the police department; therefore, he is asking that the temporary, part-time position be extended from March 3rd through April 7th. This will give six Fridays to train the new clerk. Council Member Manriquez asked why the new clerk isn't being sent to Superior for training. Police Chief Marquez said that the Spillman Program is different for each department. Council Member Lagunas asked if six Fridays will be enough time to train. Police Chief Marquez said that it will be enough time. Council Member Lagunas moved to extend the temporary, part-time position for six Fridays beginning on March 3, 2023 through April 7, 2023. Vice-Mayor Smith seconded the motion and the motion carried. 4-0

Discussion and possible on accepting a letter of resignation submitted by Officer Jose Tavena, effective January 30, 2023. Discussion and possible action on approving Officer Jose Tavena to continue working for the Hayden Police Department as a Reserve Officer/Discussion and possible action on advertising and hiring a police officer to fill the opening left by Officer Tavena

Council Member Manriquez moved to accept a letter of resignation submitted by Officer Jose Tavena, effective January 30, 2023. Council Member Lagunas seconded the motion and the motion carried. 4-0

Council Member Manriquez moved Officer Jose Tavena to continue working for the Hayden Police Department as a Reserve Officer. Vice-Mayor Smith seconded the motion and the motion carried. 4-0

Council Member Lagunas asked how many officers are employed by the police department. Police Chief Marquez said that at this time there are four officers and five reserve officers. He does have two that are interested in the position. Council Member Lagunas asked if they were on the Brady List. Police Chief said they were not on the Brady List.

Council Member Lagunas moved to advertise and hire a police officer to fill the opening left by Officer Tavena. Vice-Mayor Smith seconded the motion and the motion carried. 4-0

Discussion and possible action on approving the purchase of \$5,000 rounds of practice/duty ammunition from dooley enterprises, inc. in the amount of \$2,186.05, using Prop 207 funds
Police Chief Marquez told the council that he received three quotes and dooley enterprises, inc. is the lowest. This purchase will be paid through the Marijuana Initiative Funding from the State. Council Member Manriquez moved to approve the purchase of 5,000 rounds of practice/duty ammunition from dooley enterprises, inc. in the amount of \$2,186.05. Council Member Lagunas seconded the motion and the motion carried. 4-0

Discussion on setting up budget meetings

Finance Director Williams mentioned that Legislation is wanting to cut taxes and lower rent which will affect the State Revenue Sharing for the town if it passes. She told the council that she estimates at the end of the year there will be a reserve of \$350,000. Council Member Manriquez asked that the budget meeting can be scheduled for 6:00 p.m.

DEPARTMENTAL REVIEW/REPORTS

Police & Animal Control, Written Report – Police Chief Marquez reported that they assisted Kearny Police Department with an attempted kidnap of a toddler. He has been working with the school district on emergency planning, working with other police agencies to keep everyone on the same page. On February 15th he will be in a Zoom Meeting on Mutual Link Lock Down. Once a panic button is hit, dispatch will be notified and then a notification with map of the area will be sent to officer's phones. This is funded in full by the state.

Fire, Written Report – Fire Chief Gonzales reported that all his firefighter are CPR Certified.

Magistrate, Written Report

Finance, Written Report – Finance Director Williams mentioned that the Assessed Valuation was increased this year. She does not feel there will be a need to cut departments.

Public Works, Oral Report – General Superintendent Cruz mentioned that he is trying to contact Cecil Ramsey to hook up the buzzer on newly installed door in the lobby of the town hall building. Thanked David Navarro and his son Armando for the work they do around town. He also mentioned that the Public Works Department lost a good employee, Billy Schneider passed away on February 10th.

Golf, Written Report – General Superintendent Cruz mentioned that he purchased 10 more gopher traps.

Senior Center, Written Report – Senior Center Director reported on the Senior Center Valentine Luncheon; she had a good turn out and each person received a good bag.

Mayor/Vice-Mayor –

Mayor Hetrick asked Attorney Cooper where it stands on the burned buildings in town. Attorney Cooper advised that he had sent the police report to the owner.

CLAIMS FOR PAYMENT FOR SERVICES –

January 2023/February 2023

Consideration to approve the above claims for payment.

Council Member Manriquez moved to approve the above claim for payment. Vice-Mayor Smith seconded the motion and the motion carried. 4-0

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Adjournment

The Regular Council Meeting was adjourned by the mayor at 6:40 p.m.

CERTIFICATION

I hereby certify that the foregoing meeting minutes are true and correct. The Hayden Town Council held a regular council meeting on the 21st day of February 2023. I further certify that the meeting was duly called and held and that a quorum was present.

3-20-23
Date

Laura E. Romero
Laura E. Romero, Town Clerk