

THE HAYDEN TOWN COUNCIL
MEETS ON
MONDAY, JULY 17, 2023
5:30 P.M.
520 N. VELASCO AVENUE
HAYDEN, ARIZONA 85135
FOR A
REGULAR COUNCIL MEETING

1. **CALL TO ORDER**

The regular council meeting was called to order at 5:39 p.m.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Present: Mayor Dean Hetrick, Vice-Mayor Bobby Smith, Council Member Thomas Lagunas

Not Present: Council Member Robert Manriquez, Council Member Bernardino Cruz

Staff: Town Attorney Stephen Cooper, General Superintendent Gary Cruz, Police Chief Brian Marquez, Senior Center Director Anita Hinojos, Finance Director Teresa Williams
Town Clerk Laura Romero

Audience: David Navarro

4. **APPROVAL OF MINUTES**

Regular Council Meeting Minutes – June 19, 2023

Council Member Thomas Lagunas moved to approve the above minutes as recorded.
Vice-Mayor Bobby Smith seconded the motion and the motion carried. 3-0

5. **CALL TO THE PUBLIC/Citizens Wanting to Address the Council on Any Non-Agenda Item The Mayor and Council Will Listen to Comments, But May Take Any One of the Following Actions (1) Respond to Criticism, (2) Request That Staff Investigate and Report on the Matter and (3) Request that the Matter be Scheduled on a Future Agenda. SPEAKERS SHALL BE LIMITED TO THREE (3) MINUTES.**

None

6. **Possible Executive Session for discussion/consultation for legal advice with the Town Attorney and Town Staff concerning any of the agenda items, pursuant to A.R.S. §38-431.03(A)(3)(4) and (7)**

None

7. Discussion and possible action to ratify the following items for payment:

Velocity – Parts – Sanitation \$634.79

Foster Electric -Repairs – Swimming Pool and WWTP \$650.00

Vice-Mayor Bobby Smith moved to approve to ratify items for payment to Velocity – Parts – Sanitation \$634.79

Foster Electric -Repairs – Swimming Pool and WWTP \$650.00

Council Member Thomas Lagunas seconded the motion and the motion carried. 3-0

8. Discussion and possible action on approving a stipend for Covid Volunteer David

Navarro for Senior Center in the amount of \$1,200.00 for 18 months of service

Finance Director Teresa Williams told the Mayor and Council that the stipend was set aside but the request for approval is past the June 30th deadline. Mayor Dean Hetrick asked Finance Director Williams what had happened with the stipend that had been set aside? Finance Director Williams said it was applied to a Covid employee salary. Mayor Dean Hetrick stated that maybe funding for this item will be available in the near future. Mayor Dean Hetrick thanked Mr. Navarro for his volunteer services.

Mayor Dean Hetrick moved to table this item.

Vice-Mayor Bobby Smith seconded the motion and the motion carried. 3-0

9. Discussion and possible action on approving an IGA for Police Protection between the Town of Hayden and the Town of Winkelman in the amount of \$165,000

Council Member Thomas Lagunas asked if the IGA was the same. Mayor Dean Hetrick said no there was an increase in the amount.

Vice-Mayor Bobby Smith moved to approve an IGA for Police Protection between the Town of Hayden and the Town of Winkelman in the amount of \$165,000.

Council Member Thomas Lagunas seconded the motion and the motion carried. 3-0

10. Discussion and possible action on approving a wage increase for the cooks and director in the senior center. Senior Director an increase from \$17.94 an hour to \$20.00 an hour and Elizabeth Parra and Dorothy Lopez an increase from \$13.85 an hour to \$14.85 an hour. These wage increase will be effective July 18, 2023

Vice-Mayor Bobby Smith asked if the Senior Center Director was hourly or salary. Mayor Dean Hetrick told Vice-Mayor Bobby Smith that the Senior Center Director was a salary position.

Mayor Dean Hetrick asked Finance Director Williams if the increases were included in the new fiscal year budget. Finance Director Williams told Mayor and Council that the wage increases were included in the new year approved budget.

Council Member Thomas Lagunas moved to approve a wage increase for the cooks and director in the senior center. Senior Director an increase from \$17.94 an hour to \$20.00 an hour and Elizabeth Parra and Dorothy Lopez an increase from \$13.85 an hour to \$14.85 an hour. These wage increase will be effective July 18, 2023.

Vice-Mayor Bobby Smith seconded the motion and the motion carried. 3-0

11. Discussion and possible action approving an IGA between the Town of Hayden and the Town of Winkelman for Police Service in the amount of \$165,000

This line item was approved with line item nine.

12. Discussion and possible action on approving a Public Safety Personnel Retirement System Pension Funding Policy

Mayor Dean Hetrick asked Finance Director Williams if this policy is required.

Finance Director Teresa Williams told the Mayor and Council that this is a policy that will require an annual April approval and the policy also requires it to be posted in the Town's website.

Vice-Mayor Bobby Smith moved to approve a Public Safety Personnel Retirement System Pension Funding Policy.

Council Member Thomas Lagunas seconded the motion and the motion carried. 3-0

13. Discussion and possible action on approving Volunteers and Volunteer Chaplain positions and policy

Mayor Dean Hetrick directed Chief Brian Marquez to work with the Town Attorney on a waiver and for the waiver to be presented to Mayor and Council at the next council meeting to be reviewed and have it in place before this item is considered.

Mayor Dean Hetrick moved to table this item and placed back on the agenda at the next council meeting.

Council Member Thomas Lagunas seconded the motion and the motion carried. 3-0

14. Discussion and possible action on approving the purchase of the following, contingent on receiving AZ State Funds: 12 VP8000 portable Kenwood broadband radios with equipment and 10 VM7000 mobile (car) radios with equipment from Durham Communications in the amount of \$104,126.44, 1 Control Station/Base accessories and vehicle installation and accessories from Durham Communications in the amount of \$6,988.20, Purchase and installation of police vehicle graphics for 5 vehicles from FleetWrap in the amount of \$5,604.56, Purchase of 7 Philips HeartStart FRxAED w/Standard Carry Case with accessories from Code 3 Technology in the amount of \$13,237.86, and Purchase of 8 Getac (rugged) B360G2 laptop computers with docking stations, warranty 4-5 year, and accessories from Code 3 Technologies in the amount of \$51,424.32.

Council Member Thomas Lagunas asked Chief Marquez if there was a reason for the twelve radios when there will only be six new vehicles? Chief Marquez said that they are purchasing extras for backup just in case one breaks.

Mayor Dean Hetrick told Chief Marquez that he had a concern with the mobile radios because there are only six vehicles to be equipped and that would leave four mobile radios laying around. Chief Marquez told the Mayor that only one would be an extra because his vehicle and Sergeant Heaslip vehicle will have two mobile radios.

Finance Director Teresa Williams asked Chief Marquez if these radios are going to work with Dispatch's current system. Chief Marquez told Finance Director Williams that it will work.

Chief Marquez told the Mayor and Council that only five vehicles will have graphics and one will be an unmarked vehicle.

Mayor Dean Hetrick asked Chief Marquez what the yearly cost is going to be to maintain and to service equipment and system. Chief Marquez told the Mayor he didn't know.

Mayor Dean Hetrick asked Chief Marquez if these lap tops and computers have all the programming; for one example the e-citation mentioned or will it require installation and IT programming assistance that would have an additional cost. Chief Marquez told the Mayor that the lap tops and computers are only equipped with Windows 11, but all other programs would have to be purchased and installed.

Mayor Dean Hetrick asked Finance Director Teresa Williams how adding these extra expenditures will affect the budget? Finance Director Teresa apologized and told the Mayor that not having information in advance to research, she can't even give the Mayor and Council a rough estimate as far as how the budget will be affected.

Mayor Dean Hetrick told Chief Marquez to make sure equipment information is submitted to be recorded by the town as it is received.

Mayor Dean Hetrick moved to approve in contingent on receiving AZ State Funds the purchase of 12 VP8000 portable Kenwood broadband radios with equipment and 10 VM7000 mobile (car) radios with equipment from Durham Communications in the amount of \$104,126.44, 1 Control Station/Base accessories and vehicle installation and accessories from Durham Communications in the amount of \$6,988.20, Purchase and installation of police vehicle graphics for 5 vehicles from FleetWrap in the amount of \$5,604.56, 7 Philips HeartStart FRxAED w/Standard Carry Case with accessories from Code 3 Technology in the amount of \$13,237.86, 8 Getac (rugged) B360G2 laptop computers with docking stations, warranty 4-5 year, and accessories from Code 3 Technologies in the amount of \$51,424.32. PO will not be issue until funds are in the bank.

Council Member Thomas Lagunas seconded the motion and the motion carried. 3-0

15. Discussion and possible action on approving the purchase of 10,000 rounds of practice/duty ammunition from dooley enterprises, Inc. in the amount of \$4,543.14 by Prop 207 funds.

Chief Brain Marquez asked the Mayor and Council to table this item.

Vice-Mayor Bobby Smith moved to table this item per Chief Marquez request.

Council Member Thomas Lagunas seconded the motion and the motion carried. 3-0

16. Discussion and possible action on approving the Arizona Mutual Aid Agreement.

Mayor Dean Hetrick stated that more information and clarification is needed for approval. Town Clerk Laura Romero was asked to reach out to Southwest Risk to check if this agreement would require any additional liability coverage by the town.

Mayor Dean Hetrick moved to table this item.

Vice-Mayor Bobby Smith seconded the motion and the motion carried. 3-0

17. DEPARTMENTAL REVIEW/REPORTS

a) Police & Animal Control, Written Report

Chief Brian Marquez went over report with the Mayor and Council.

b) Fire, Written Report

No Report

c) Magistrate, Written Report

Written Report

d) Finance, Written Report

Finance Director Teresa Williams told the Mayor and Council that there is no Financial Report because it's the end of the year and everything changes with the audit.

e) Public Works, Oral Report

General Superintend Gary Cruz told the Mayor and Council that the Summer Youth Program was very productive and got a lot of stuff done. General Superintend Cruz stated that the department is having to deal with some AC problems but repairs are being made.

f) Golf, Written Report

General Superintend Gary Cruz reported cattle problems.

g) Senior Center, Written Report

Senior Center Anita Hinojos told the Mayor and Council that she had completed the final report for the FY, and closing the year out. Senior Center Director Hinojos also said that the Summer Youth was a lot of help.

h) Mayor/Vice-Mayor –

Vice-Mayor Bobby Smith asked Chief Brian Marquez if he could clarify why the Hayden Fire Department is not being called out by dispatch to assistance with fire calls, Vice-Mayor Smith stated that the calls that concern him the most are the ones being called in by the Hayden residents for assistance.

Mayor Dean Hetrick asked Chief Brian Marquez to inform the Kearny Chief of Police that the Mayor and Council are requesting his attendance at the next council meeting to help clarify dispatch call out procedures.

18. CLAIMS FOR PAYMENT FOR SERVICES –

June 2023/July 2023

Consideration to approve the above claims for payment.

Council Member Thomas Lagunas moved to approve above claims for payment.

Vice-Mayor Bobby Smith seconded the motion and the motion carried. 3-0

19. Adjournment

The regular council meeting was adjourned by the mayor at 7:00 p.m.

CERTIFICATION

I hereby certify that the foregoing meeting minutes are true and correct. The Hayden Town Council held a regular council meeting on the 17th day of July 2023. I further certify that the meeting was duly called and held and that a quorum was present.

8-21-23

Date


Deputy Town Clerk, Nancy Hinojos