

THE HAYDEN TOWN COUNCIL  
MEETS ON  
MONDAY, SEPTEMBER 18, 2023  
5:30 P.M.  
520 N. VELASCO AVENUE  
HAYDEN, ARIZONA 85135  
FOR A  
REGULAR COUNCIL MEETING

CALL TO ORDER

The regular council was called to order at 5:35 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mayor Dean Hetrick, Vice-Mayor Bobby Smith, Council Member Thomas Lagunas

Not Present: Council Members Robert Manriquez and Bernardino Cruz

Staff: Town Attorney Stephen Cooper, Police Chief Brian Marquez, Senior Director Anita Hinojos and Financial Director Teresa Williams

Audience: Town Clerk Gloria Ruiz- Town of Winkelman

APPROVAL OF MINUTES

Regular Council Meeting Minutes – August 21, 2023

Council Member Lagunas moved to approve the above minutes as recorded. Vice-Mayor Smith seconded the motion and the motion carried. 3-0

CALL TO THE PUBLIC/Citizens Wanting to Address the Council on Any Non-Agenda Item  
The Mayor and Council Will Listen to Comments, But May Take Any One of the Following  
Actions (1) Respond to Criticism, (2) Request That Staff Investigate and Report on the Matter  
and (3) Request that the Matter be Scheduled on a Future Agenda. **SPEAKERS SHALL BE**  
**LIMITED TO THREE (3) MINUTES.**

No one addressed the council.

Possible Executive Session for discussion/consultation for legal advice with the Town  
Attorney and Town Staff concerning any of the agenda items, pursuant to A.R.S. §38-  
431.03(A)(3)(4) and (7)

Discussion and possible action to ratify the following items for payment:

Foster Electric – guide rails in the amount of \$952.88 -Sewer Dept.

Hills Brothers – sodium hypochlorite (bleach) in the amount of \$3,864.87 – Sewer Dept.

GraybaR – the amount exceeded the amount approved by council by \$70.62. The amount  
approved was \$4,610.65 and the final amount is \$4,681.27

Vice-Mayor Smith moved to ratify the above items for payment. Council Member Lagunas seconded the motion and the motion carried. 3-0

Emilia Rutledge and Gloria Ruiz to present to the mayor and council activities being sponsored by the Town of Winkelman and asking if the Town of Hayden would like to contribute to these activities

Gloria Ruiz addressed the council on activities the Town of Winkelman is hosting and wanted to ask the Town of Hayden if they would like to donate to these activities. They will be hosting a haunted house on October 28<sup>th</sup> and on December 16<sup>th</sup> they will have their annual Christmas Festivities. There were comments made that the town will donate candy for the Haunted House and hot dogs for the Christmas Festivities.

Discussion and possible action to approve the annual police policy renewal for Edwards and Amato through July 31, 2024 in the amount of \$2,000.00

Vice-Mayor Smith moved to approve the annual police policy renewal for Edwards and Amato in the amount of \$2,000.00. Council Member Lagunas seconded the motion and the motion carried. 3-0

Discussion and possible action to send Officer Heather Tuka and/or Chief Brian Marquez to the International Association of Chiefs of Police Conference in San Diego, California from October 13<sup>th</sup> to the 17<sup>th</sup> in the total amount not to exceed \$5,000.00

Police Chief Marquez told the council that the money for this conference will be used from the monies received from the legislature and if the council decides to send only one to the conference it will not exceed \$2,100.00. Council Member Lagunas asked how going to this International Conference will help this area more than attending the AZ Chiefs of Police Conference. He mentioned that he drives around town and does not see any officers patrolling or parked to be visual and people asks him what do the police officers do. Chief Marquez told the council that at this time the radar guns are old and not calibrated and that is why they are not using them for traffic stops. Council Member Lagunas asked what do the police officer do during the time they are on shift. Police Chief Marquez said that he could not answer as to why they are not visible but he will check into it. Council Member Lagunas told Chief Marquez that he is their Chief and he should know what they are doing. Chief Marquez mentioned that they have been busy working on sexual assault cases. These cases have reports that need to be done and they take up a lot of time. Council Member Lagunas said that he feels the money can be used elsewhere. Chief Marquez explained that this conference has a lot of information and benefits on recruitment, retention, networking with large and small departments, leadership, new equipment and technology for upcoming State funding, high risk incident arrest, and meeting vendors. Mayor Hetrick mentioned that Council Member Lagunas was correct, the money can be used to purchase new radar guns and GPS units for the police vehicles. Mayor Hetrick told Chief Marquez that the GPS units isn't just a consideration, it needs to be done. He told Chief Marquez that he can meet with the other two council members concerning these issues and if needed the town clerk can take notes.

Mayor Hetrick moved to approve sending Police Chief Marquez to the International Association of Chiefs of Police conference in San Diego not to exceed \$2,100.00 using funds from the legislative funds. There were no second to this motion. Mayor Hetrick rescinded his motion. Mayor Hetrick moved to not send anyone to this conference. Vice-Mayor Smith seconded the motion and the motion carried. 3-0



Discussion and possible action on purchasing a part for the side step on the senior citizen van from Braun Corporation, cost will be provided at regular council meeting  
Senior Center Director reported that she is still not able to get any information from Braun Corporation. Vice-Mayor Smith moved to table this item. Council Member Lagunas seconded the motion and the motion carried. 3-0

Discussion and possible action on moving part-time Magistrate Clerk Sarah Romero from part-time to full-time status. Sarah Romero will be working part-time as magistrate clerk and part-time office clerk with a pay increase from \$13.85 per hour to \$15.77 per hour, effective September 26, 2023

Council Member Lagunas moved to approve moving part-time Magistrate Clerk Sarah Romero to full-time Magistrate Clerk. Vice-Mayor Smith seconded the motion and the motion carried. 3-0

#### DEPARTMENTAL REVIEW/REPORTS

- a) Police & Animal Control, Written Report – Police Chief Marquez reported on the highlights of his monthly report. Vice-Mayor Smith asked what can be done about dogs that are running large at the bus stop on Lower Road since we do not have an animal control officer. Police Chief Marquez said that a request was made for an officer to be there for the dogs and speeders. Council Member Lagunas asked how long the radar have not been calibrated. Police Chief Marquez said the radar guns are outdated. Council Member Lagunas said that he feels the money that would have been used to go to the International Conference should be used to purchase new radar guns and bring some revenue to the Hayden Magistrate Court. Police Chief said that he was planning on purchasing them when he received the third legislature quarterly payment. Mayor Hetrick asked Police Chief Marquez that since the radar guns can be either handheld or mounted why can't the officers use the radar guns handheld and then when the vehicles are ready for the mounts to be installed then the radar guns can be mounted on the dash board.
- b) Fire, No Written Report – Vice-Mayor Smith reported on a training for the Tri-Community. He also reported that the fire truck needs to be serviced. The following items are needed for the fire department, ac unit, phone, internet service, computer and printer.
- c) Magistrate, Written Report
- d) Finance, Written Report – Finance Director Williams reported that there was a TPT Overpayment to Dept. of Revenue. The Dept. of Revenue sent the town 1.4 million dollars' in August and requested \$1,381,013.22 be sent back.
- e) Public Works, Oral Report – General Superintendent Cruz asked that it be mentioned that the sewer pumps are being installed and they are waiting for two more to come in.
- f) Golf, Written Report
- g) Senior Center, Written Report
- h) Mayor/Vice-Mayor – Mayor Hetrick reported on his meeting with AZ Water Company Representative concerning a program in this area on water conservation. They are asking for partnerships with Town of Winkelman, Town of Kearny and Town of Hayden. There will be a Conserve Water Website with tips on conserving water and there will be a fee for the upkeep of the website

CLAIMS FOR PAYMENT FOR SERVICES –  
July 2023/August 2023

Consideration to approve the above claims for payment.

Vice-Mayor Smith moved to approve payment for the above claims. Council Member Lagunas seconded the motion and the motion carried.

Adjournment

The regular council meeting was adjourned by the mayor at 6:59 p.m.

CERTIFICATION

I hereby certify that the foregoing meeting minutes are true and correct. I further certify that the Hayden Town Council held a regular council meeting on the 18<sup>th</sup> day of September 2023 and that a quorum was present.

10-16-23  
Date

  
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Laura E. Romero