

THE HAYDEN TOWN COUNCIL
MEETS ON
MONDAY, NOVEMBER 20, 2023
FOLLOWING PUBLIC HEARING
520 N. VELASCO AVENUE
HAYDEN, ARIZONA 85135
FOR A
REGULAR COUNCIL MEETING

1. **CALL TO ORDER**

The regular council meeting was called to order at 5:35 p.m.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Present: Mayor Dean Hetrick, Vice-Mayor Bobby Smith, Council Member Thomas Lagunas

Not Present: Council Members Robert Manriquez, Bernardino Cruz

Staff: Town Attorney Stephen Cooper, General Superintendent Gary Cruz, Sergeant Kevin Heaslip, Senior Center Director Anita Hinojos, Finance Director Teresa Williams, Town Clerk Laura Romero

Audience: Corrine Moffat

4. **APPROVAL OF MINUTES**

Regular Council Meeting Minutes – OCTOBER 16, 2023

Council Member Lagunas moved to approve the above minutes as recorded.

Vice-Mayor Smith seconded the motion and the motion carried. 3-0

5. **CALL TO THE PUBLIC/Citizens Wanting to Address the Council on Any Non-Agenda Item, The Mayor and Council Will Listen to Comments, But May Take Any One of the Following Actions (1) Respond to Criticism, (2) Request That Staff Investigate and Report on the Matter and (3) Request that the Matter be Scheduled on a Future Agenda. SPEAKERS SHALL BE LIMITED TO THREE (3) MINUTES.**

No One addressed the Council

6. **Possible Executive Session for discussion/consultation for legal advice with the Town Attorney and Town Staff concerning any of the agenda items, pursuant to A.R.S. §38-431.03(A)(3)(4) and (7)**

None

7. **Discussion and possible action to ratify the following items for payment:**
Eddie Tire – PD 2013 Ford Explorer Vehicle Repair \$642.84
John Deere Financial – Golf Course John Deere Parts Purchase \$716.23

Vice-Mayor Smith moved to approve to ratify items for payment to
Eddie Tire – PD 2013 Ford Explorer Vehicle Repair \$642.84
John Deere Financial – Golf Course John Deere Parts Purchase \$716.23
Council Member Lagunas seconded the motion and the motion carried. 3-0

8. **Richard McClain and Corrine Moffat- to address the council on extending reservation for RV Space #4 until April of 2024 at the monthly rate of \$372.60 or possibly lowering monthly rate in exchange of volunteer services at Hastings Park**

No one to address the Mayor and Council. Mayor Hetrick told the Council that he will give this item a couple of minutes and will come back for action.

Corrine Moffat arrived at 5:41 p.m. Mayor Hetrick asked Ms. Moffat what she is requesting from Mayor and Council.

Ms. Moffat told the Mayor and Council she is asking council to approve extending reservation for RV #4 until April 2024 paying the monthly rate of \$372.60. She stated that she can't volunteer so the request is for the monthly rate only.

Mayor asked if the town has ever approved reservations for this extended period of time?

Town Clerk Laura Romero responded no. General Superintendent Gary Cruz stated that the Space Rentals were never designated for extended stays and he would like to avoid getting into any landlord tenant situation.

The Mayor asked Town Attorney Stephen Cooper for guidance and legal clarification in this matter.

Town Attorney Cooper stated the rental spaces are not subject to the Arizona Residential Mobile Home Act or the Arizona Residential Rental Act because it is government property and being a park it's exempt. Attorney Cooper told the Mayor and Council if they wish to consider doing this, there need to be some clauses to the motion.

Vice-Mayor Smith asked Ms. Moffat if they were here for the winter. Ms. Moffat stated no, that the park was recommended, and it's been quiet and they like it.

Council Member Lagunas stated that he didn't see a problem with this as long as the person reserving the space agrees to the stipulations mentioned by Attorney Cooper.

Mayor asked Attorney Cooper if he would put something in written.

Attorney Cooper said if this is the case, the Mayor and Council might consider a motion to approve the request subject to being reduced to writing by the town attorney and mayor which will outline the stipulations they discussed.

Town Clerk Laura Romero asked the Mayor and Council if this form will be used for any person requesting an extended period time.

Mayor stated that the request would still have to come before the Mayor and Council for approval that would be longer than a month and request to lock the space for that extended period of time.

Vice-Mayor Smith moved to approve the request contingent to an agreement to be drafted by the Town Attorney and signed by both parties.

Council Member Lagunas seconded the motion and the motion carried. 3-0

9. Discussion and possible action to approve and adopt Resolution No.23-06 increasing Water Rates

Attorney Cooper advised the Mayor and Council that if they wish to take action on agenda Items 9,10,11 they could close the Public Hearing or continue with the regular meeting and come back to these three items for action after Public Hearing is closed.

Mayor Hetrick asked the Council if they would like to close the Public Hearing. Council said yes.

Mayor Hetrick adjourned the Pubic Meeting at 5:40 p.m.

Vice-Mayor Smith moved to approve and adopt Resolution No.23-06 increasing Water Rates.

Council Member Lagunas seconded the motion and the motion carried. 3-0

10. Discussion and possible action to approve and adopt Resolution No.23-07 increasing Sewer Rates

Vice-Mayor Smith moved to approve and adopt Resolution No.23-07 increasing Sewer Rates.

Council Member Lagunas seconded the motion and the motion carried. 3-0

11. Discussion and possible action to approve and adopt Resolution No.23-08 increasing Garbage Rates

Council Member Lagunas moved to approve and adopt Resolution No.23-08 increasing Garbage Rates.

Vice-Mayor Smith seconded the motion and the motion carried. 3-0

12. Discussion and possible action to approve and adopt Resolution No. 23-09 an IGA between the Arizona Department of Revenue and the Town of Hayden

Council Member Lagunas moved to approve and adopt Resolution No.23-09 an IGA between the Arizona Department of Revenue and the Town of Hayden.

Vice-Mayor Smith seconded the motion and the motion carried. 3-0

13. Discussion and possible action to approve the purchase of a new electronic filing module for Caselle in the amount of \$1,000

Finance Director Williams told the Mayor and Council that the IRS changed the rules on filing forms and the town is now required to file electronically.

Vice-Mayor Smith moved to approve the purchase of a new electronic filing module for Caselle in the amount of \$1,000

Council Member Lagunas seconded the motion and the motion carried. 3-0

14. Discussion and possible action to approve a man-lift one-day rental in November and in January from United Rental in the amount of \$2,885.38 (Estimated Cost) for hanging and removing Christmas Decorations

Vice-Mayor Smith moved to approve a man-lift one-day rental in November and in January from United Rental in the amount of \$2,885.38 (Estimated Cost) for hanging and removing Christmas Decorations.

Council Member Lagunas seconded the motion and the motion carried. 3-0

15. Discussion and possible action to approve service quote through Foster Electric Motor Service Inc. for the removal of existing 4” swing check valve on influent pump, furnish and install a new Flomatic 408 ball, check valves test for proper operation in the amount of \$3,872

Council Member Lagunas moved to approve service quote through Foster Electric Motor Service Inc. for the removal of existing 4” swing check valve on influent pump, furnish and install a new Flomatic 408 ball, check valves test for proper operation in the amount of \$3,872.

Vice-Mayor Smith seconded the motion and the motion carried. 3-0

16. Discussion and possible action to approve purchase of pool paint in the amount of \$2,677.18 including tax

Council Member Lagunas asked if this amount of paint will cover the whole inside of the pool including the floor of the pool. General Superintendent Cruz said yes.

Vice-Mayor Smith moved to approve purchase of pool paint in the amount of \$2,677.18 including tax.

Council Member Lagunas seconded the motion and the motion carried. 3-0

17. Discussion and possible action to approve the purchase of 11,500 rounds of practice/duty ammunition from dooley enterprises, Inc. in the amount of \$5,111.70 with Prop 207 funds

Vice-Mayor Smith moved to approve the purchase of 11,500 rounds of practice/duty ammunition from dooley enterprises, Inc. in the amount of \$5,111.70 with Prop 207 funds.

Council Member Lagunas seconded the motion and the motion carried. 3-0

18. Discussion and possible action to approve the Fiscal Year 2022-2023 Audit to be performed by Snyder & Brown CPAs, PLLC in the amount of \$17,500 for the Financial Statement Audit, Expenditure Limitation Audit and the Tri-annual Court Review / or approving Colby & Powell, PLC in the amount of \$31,250 for the same audit services

Council Member Lagunas moved to approve the Fiscal Year 2022-2023 Audit to be performed by Snyder & Brown CPAs, PLLC in the amount of \$17,500 for the Financial Statement Audit, Expenditure Limitation Audit and the Tri-annual Court Review.

Vice-Mayor Smith seconded the motion and the motion carried. 3-0

19. Discussion and possible action to approve giving the employees a Christmas Bonus and/or Christmas luncheon

Council Member Lagunas moved to approve giving the employees a Christmas Bonus of \$50 and Christmas luncheon not to exceed \$200.

Mayor Hetrick seconded the motion and the motion carried. 2-1

Roll Call -Mayor Dean Hetrick **Yes**, Vice-Mayor Bobby Smith **Abstained**, Council Member Thomas Lagunas **Yes**.

*Vice-Mayor Smith abstained because he is a member of the Volunteer Fire Department (15+ members) and would receive a Christmas Bonus. **Motion Passes**

20. DEPARTMENTAL REVIEW/REPORTS

a) Police & Animal Control, Written Report-

Written Report- Sergeant Heaslip asked the Mayor and Council if they had any questions. There were no questions from the council.

b) Fire, Written Report-

No Report- Fire Captain Bobby Smith told the Mayor and Council that the Fire Department audit went good.

c) Magistrate, Written Report-

Written Report

d) Finance, Written Report-

Written Report

e) Public Works, Oral Report-

General Superintendent Cruz told the council the Christmas Lights went up. The two valve checks were install and other than that business as usual.

f) Golf, Written Report-

Written Report General Superintendent Cruz stated that the golf course is good.

g) Senior Center, Written Report-

No Written Report- Senior Center Director Hinojos gave an oral report of meals served and delivered for the month of November 2023. Senior Center Director Hinojos told the Mayor and Council that the Thanksgiving Luncheon sponsor by Grupo Mexico Asarco was a success, the Senior Center prepared a total of 160 meals for this event.

h) Mayor/Vice-Mayor

Mayor Dean Hetrick asked General Superintendent Cruz if he would get with him before making any supplies purchases for the golf course so they can both discuss the need.

21. CLAIMS FOR PAYMENT FOR SERVICES –

October 2023 / November 2023

Consideration to approve the above claims for payment.

Vice-Mayor Smith moved to approve above claims for payment.

Council Member Lagunas seconded the motion and the motion carried. 3-0

22. Adjournment

The regular council meeting was adjourned by the mayor at 6:23 p.m.

CERTIFICATION

I hereby certify that the foregoing meeting minutes are true and correct. The Hayden Town Council held a regular council meeting on the 20th day of November 2023. I further certify that the meeting was duly called and held and that a quorum was present.

12-18-23
Date

Nancy Hinojos
Nancy Hinojos Deputy Town Clerk