

THE HAYDEN TOWN COUNCIL
MEETS ON
MONDAY, DECEMBER 18, 2023
520 N. VELASCO AVENUE
HAYDEN, ARIZONA 85135
FOR A
REGULAR COUNCIL MEETING

CALL TO ORDER

The regular council meeting was called to order at 5:37 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mayor Dean Hetrick, Vice-Mayor Bobby Smith, Council Member Thomas Lagunas

Not Present: Council Members Robert Manriquez and Bernardino Cruz

Staff: Town Attorney Stephen Cooper, Police Chief Brian Marquez, General Superintendent Gary Cruz, Senior Center Director Anita Hinojos and Finance Director Teresa Williams

Audience: None

APPROVAL OF MINUTES

Regular Council Meeting Minutes – NOVEMBER 20, 2023

Public Hearing Minutes – November 20, 2023

Council Member Lagunas moved to approve the above minutes as recorded. Vice-Mayor Smith seconded the motion and the motion carried. 3-0

CALL TO THE PUBLIC/Citizens Wanting to Address the Council on Any Non-Agenda Item, The Mayor and Council Will Listen to Comments, But May Take Any One of the Following Actions (1) Respond to Criticism, (2) Request That Staff Investigate and Report on the Matter and (3) Request that the Matter be Scheduled on a Future Agenda. **SPEAKERS SHALL BE LIMITED TO THREE (3) MINUTES.**

No one from the public addressed the council.

Possible Executive Session for discussion/consultation for legal advice with the Town Attorney and Town Staff concerning any of the agenda items, pursuant to A.R.S. §38-431.03(A)(3)(4) and (7)

Discussion and possible action to ratify the following items for payment:

Caselle- Administration - Annual Support, Maintenance and Updates in the amount of \$10,009.00 Premise One Technology Solutions – Fire Department - Unifi Dual-Band Wi-Fi 5 and Unifi 8-Port, Layer 3 Switch in the amount of \$736.37

Mayor Hetrick moved to ratify the above items for payment. Council Member Lagunas seconded the motion and the motion carried. 3-0

Discussion and possible action on accepting a letter of resignation submitted on December 2, 2023 by Officer Virgil Dodd effective immediately / Discussion and approval for the advertisement to fill position

Mayor Hetrick asked that this position be advertised.

Vice-Mayor Smith moved to accept the letter of resignation submitting on December 2, 2023 by Officer Virgil Dodd effective immediately and to advertise for the position. Council Member Lagunas seconded the motion and the motion carried. 3-0

Discussion and possible action on accepting a letter of resignation submitted by Senior Center employee Gilbert Lagunas effective immediately December 7, 2023 / Discussion and approval for the advertisement to fill position

Mayor Hetrick also requested that this position be advertised.

Vice-Mayor Smith moved to accept the letter of resignation submitted by Senior Center employee Gilbert Lagunas effective immediately and to advertise for the position. Council Member Lagunas seconded the motion and the motion carried. 3-0

Discussion and possible action to approve to move Regular Council Meeting from Monday, January 15, 2024 to Tuesday, January 16, 2024 in observance of Martin Luther King Jr. and Monday, February 19, 2024 to Tuesday, February 20, 2024 in observance of President's Day
Council Member Lagunas moved to approve moving the regular council meeting from Monday, January 15, 2023 to Tuesday, January 16, 2023 in observance of Martin Luther King Jr. Day and Monday, February 19, 2024 to Tuesday, February 20, 2024 in observance of Presidents' Day. Vice-Mayor Smith seconded the motion and the motion carried. 3-0

Discussion and possible action to approve an additional \$100 to be added to the \$200 already approved for the Employee Christmas Luncheon

Vice-Mayor Smith moved to approve an additional \$100 be added to the \$200 already approved. Council Member Lagunas seconded the motion and the motion carried. 3-0

Discussion and possible action to approve extending the Senior Center 8-week temporary position for Paula Romero from December 12th until December 28th of 2023

Council Member Lagunas moved to approve extending the Senior Center 8-week temporary position for Paula Romero from December 12th until December 28th of 2023. Vice-Mayor Smith seconded the motion and the motion carried. 3-0

Discussion and possible action to approve purchasing a part for the side step for the senior citizen van from Karl's Auto Repair LLC Services cost will be provided at the council meeting

Mayor Hetrick moved to table this item until more information on the cost is received. Vice-Mayor Smith seconded the motion and the motion carried. 3-0

Discussion and possible action to approve purchasing a computer and monitor for the Front Office and four computers and six monitors for the Police Department from SHI in the amount of \$10,524.49

Finance Director Williams told the council that it should be one (1) computer and one (1) monitor for administration and three (3) computers for the police department. Vice-Mayor Smith moved to approve purchasing a computer and monitor for front office and three computers and six monitors for the police department. Council Member Lagunas seconded the motion and the motion carried. 3-0

Discussion and possible action to approve hiring Ian Murton as a Reserve Officer effective immediately, \$20.00 per hour after the first 16 hours worked

Vice-Mayor Smith asked if there was anything in his past that they should be concerned about.

Police Chief Marquez said that there is an investigation in progress at this time.

Town Attorney Cooper advised the council that if they were going to discuss this individual that they should go into executive session because of possibility of him becoming an employee.

Mayor Hetrick moved to go into executive session at 6:00 p.m., with the town attorney, town clerk, police chief and council. Mayor Hetrick moved to go out of executive session at 6:12 p.m.

Vice-Mayor Smith moved to not hire Ian Murton as a Reserve Officer until the investigation is completed. Council Member Lagunas seconded the motion and the motion carried. 3-0

Discussion and possible action to approve a \$8,121.86 to Durham Communications to cover the 7.8% sales tax on the already council approved \$104,126.44 radio purchases

Council Member Lagunas moved to approve paying \$8,121.86 to cover the 7.8% sales tax on the already council approved \$104,126.44 radio purchase. Vice-Mayor Smith seconded the motion and the motion carried. 3-0

Discussion and possible action to approve invoice payments to Motorola Solutions for the police department's records management system (Spillman) in the amounts of \$4,109 and \$3,950.96, this system is managed by Gila County Sheriff's Office.

Vice-Mayor Smith moved to approve the above payments to Motorola Solutions for the police department's records management system. Council Member Lagunas seconded the motion and the motion carried. 3-0

DEPARTMENTAL REVIEW/REPORTS

Police & Animal Control, Written Report – Police Chief Marquez review his monthly report.

Fire, Written Report – Vice-Mayor Smith mentioned that tonight the firefighters were following the Christmas Carolers from the Hayden/Winkelman Schools. He also mentioned that from 6:00 a.m. – 6:00 p.m. it is hard to get firefighters to respond due to their work schedules.

Magistrate, Written Report

Finance, Written Report – Finance Director Williams mentioned that the Dept. of Revenue has not responded to her inquiries on the refund.

Public Works, Oral Report – General Superintendent Cruz reported that there has been a lot of sewer plugs. He also reported on issues with the cemetery; in the new section, people are running over graves, hitting headstones and breaking water lines. He is planning on placing a chain and lock on the gate, not allowing people to drive into this section of the cemetery.

Golf, Written Report – General Superintendent reported that everything is looking good, employees doing a great job.

Senior Center, Written Report – Senior Center Director Hinojos reported on the Christmas Luncheon that Asarco helped with was a success. She mentioned that Asarco Personnel said they would like to continue helping with this on a yearly basis.

Mayor/Vice-Mayor – Mayor Hetrick mentioned that budget meeting will start in February and he would like for the council to think about discussing the golf course.

CLAIMS FOR PAYMENT FOR SERVICES –

November 2023 / December 2023

Consideration to approve the above claims for payment.

Vice-Mayor Smith moved to approve the above claims for payment. Council Member Lagunas seconded the motion and the motion was carried. 3-0

Adjournment

The regular council meeting was adjourned by the mayor at 6:49 p.m.

CERTIFICATION

I hereby certify that the foregoing meeting minutes are true and correct. The Hayden Town Council held a Regular Council Meeting on the 18th day of December 2023. I further certify that the meeting was duly called and held and that a quorum was present

1-16-24
Date

Laura E. Romero
Laura E. Romero, Town Clerk