THE HAYDEN TOWN COUNCIL
MEETS ON
TUESDAY, FEBRUARY 20, 2024
520 N. VELASCO AVENUE
HAYDEN, ARIZONA 85135
FOR A
REGULAR COUNCIL MEETING

1. **CALL TO ORDER**
   The regular council meeting was called to order at 5:45 p.m.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**
   Present: Mayor Dean Hetrick, Vice-Mayor Bobby Smith, Council Member Thomas Lagunas

   Not Present: Council Members Robert Manriquez, Bernardino Cruz

   Staff: Town Attorney Stephen Cooper, General Superintendent Gary Cruz, Police Chief Brian Marquez, Senior Center Director Anita Hinojos, Finance Director Teresa Williams, Town Clerk Laura Romero, Fire Chief Angel Gonzales

   Audience: Kevin Ramirez Town Resident, Juventino Solano Town Resident
   - Bradon Gomez Hayden Police Officer, Benny Nava Hayden Police Officer

4. **APPROVAL OF MINUTES**
   Regular Council Meeting Minutes – January 16, 2024
   Vice-Mayor Smith moved to approve the above minutes as recorded.
   Council Member Lagunas seconded the motion and the motion carried. 3-0

5. **CALL TO THE PUBLIC/Citizens Wanting to Address the Council on Any Non-Agenda Item, The Mayor and Council Will Listen to Comments, But May Take Any One of the Following Actions (1) Respond to Criticism, (2) Request That Staff Investigate and Report on the Matter and (3) Request that the Matter be Scheduled on a Future Agenda. SPEAKERS SHALL BE LIMITED TO THREE (3) MINUTES.**
   No one addressed the Council.

6. **Possible Executive Session for discussion/consultation for legal advice with the Town Attorney and Town Staff concerning any of the agenda items, pursuant to A.R.S. §38-431.03(A)(3)(4) and (7).**
   None

7. **Discussion and possible action to ratify the following items for payment: Earth Mover Tires – Two tires purchase for the garbage packer in the amount $3,606.37.**
   Council Member Lagunas moved to approve to ratify the following items for payment: Earth Mover Tires – Two tires purchase for the garbage packer in the amount $3,606.37
   Vice-Mayor Smith seconded the motion and the motion carried. 3-0

8. **Discussion and possible action on accepting a letter of resignation submitted on January 19, 2024, by Kelly Bergin Police Records Clerk effective January 30, 2024 / Discussion and possible action to approve advertising to fill position.**
   Vice-Mayor Smith moved to accept a letter of resignation submitted on January 19, 2024, by Kelly Bergin Police Records Clerk effective January 30, 2024, and to advertise to fill position.
   Council Member Lagunas seconded the motion and the motion carried. 3-0

9. **Robert Snyder - Representative from Snyder & Brown CPAs, PLLC to present the Fiscal Year 2022-2023 Audit.**
   Vice-Mayor Smith moved to this table item for next month.
   Council Member Lagunas seconded the motion and the motion carried. 3-0

10. **Discussion and possible action to approve accepting the audit for Fiscal Year 2022-2023**
    Vice-Mayor Smith moved to this table item for next month.
    Council Member Lagunas seconded the motion and the motion carried. 3-0

11. **Discussion and possible action to approve a one-time fee in the amount of $3,720 to Newtek Technology Solutions to convert the existing web site to the recommended format / Discussion and possible action to approve an annual cost to Newtek Technology Solutions to host town web site in the amount of $180.**
    Vice-Mayor Smith moved to approve a one-time fee in the amount of $3,720 to Newtek Technology Solutions to convert the existing web site to the recommended format and an annual fee to Newtek Technology Solutions to host town web site in the amount of $180.
    Council Member Lagunas seconded the motion and the motion carried. 3-0

12. **Discussion and possible action to approve updating Chapter 6 Animal Control Regulations.**
    Mayor Hetrick moved to table this item.
    Vice-Mayor Smith seconded the motion and the motion carried. 3-0

13. **Discussion and possible action to approve advertising for a part-time magistrate clerk, 19 hours per week at minimum wage.**
    Mayor Hetrick moved to table this item.
    Vice-Mayor Smith seconded the motion and the motion carried. 3-0

14. **Discussion and possible action to approve a pay rate change for Judge Pro-Temp Cody Weagant from $40.00 a case to an hourly rate between $35.00 to $50.00.**
    Vice-Mayor Smith moved to approve a pay rate change for Judge Pro-Temp Cody Weagant from $40.00 a case to a $35.00 hourly rate.
    Council Member Lagunas seconded the motion and the motion carried. 3-0

15. **Discussion and possible action to approve advertising and hiring lifeguards at minimum wage /Discussion and possible action to approve pool manager wage increase.**
    Council Member Lagunas moved to approve advertising and hiring lifeguards at minimum wage.
    Vice-Mayor Smith seconded the motion and the motion carried. 3-0

    Council Member Lagunas moved to approve pool manager wage increase to a dollar over minimum wage.
    Vice-Mayor Smith seconded the motion and the motion carried. 3-0

16. **Discussion and possible action to possibly enter into an IGA with the Town of Winkelman for animal control service.**
    Mayor Hetrick moved to table this item.
    Vice-Mayor Smith seconded the motion and the motion carried. 3-0

17. **Discussion and possible action to approve purchasing of Fire Works, Fire Work Racks and Tubes, amount to be determined.**
    Mayor Hetrick moved to approve purchasing Fire Work Racks and Tubes not to exceed $5,000.
    Council Member Lagunas seconded the motion and the motion carried. 3-0

18. **Discussion and possible action to approve sponsoring an Easter Egg Hunt Event in partnership with the Town of Winkelman and local businesses, amount to be determined.**
    Mayor Hetrick moved to approve sponsoring an Easter Egg Hunt Event in partnership with the Town of Winkelman and local businesses in the amount of $250.
    Vice-Mayor Smith seconded the motion and the motion carried. 3-0

19. **Discussion on setting up a budget meeting.**
    Mayor Hetrick asked Finance Director Williams if she is ready for a budget work session to be set for next regular council meeting.
    Finance Director Williams said yes, and asked the Mayor and Council if they had a specific request they would like to see on the budget.
    Mayor Hetrick requested that the first budget work session be presented with updated incoming funding and recommendations. Mayor Hetrick addressed the Council Members and asked if they agreed to set the budget work session for next month.
    The council members agreed.

20. **DEPARTMENTAL REVIEW/REPORTS**

a) **Written Report-**
Written report -Police Chief Marquez went over the written report with the Mayor and Council

b) **Fire, Written Report-**
No written report-Fire Chief Gonzales notified the Mayor and Council the status of the truck that was donated to the Fire Department from Police Department, he stated that the doors didn't open with the key or the inside, he noticed while driving the truck that the engine was missing, and the headlights and sirens didn't work.

c) **Magistrate, Written Report-**
Witten report

d) **Finance, Written Report-**
Written Report

e) **Public Works, Oral Report-**
General Superintendent Cruz updated the Mayor and Council on the roof repairs taking place at the police department, he also recommended that the Mayor and Council consider the town hall roof a priority when working with the budget this year.

f) **Golf, Written Report-**
Written report-General Superintendent Cruz told the Mayor and Council that the golf course is going as good as it can be.

g) **Senior Center, Written Report-**
No written report-
Senior Center Director told the Mayor and Council that the Valentine's Day Luncheon was well attended. Senior Center Director Hinojos also mentioned that CAG had donated furniture for the town, and was ready for pick-up.

h) **Mayor/Vice-Mayor**
Mayor Hetrick gave an update on the park closure by the swimming pool, he stated that it is being addressed and hopes it is resolved before the Easter Event.

21. **CLAIMS FOR PAYMENT FOR SERVICES –**
January 2024 / February 2024
Consideration to approve the above claims for payment.
Vice-Mayor Smith moved to approve above claims for payment.
Council Member Lagunas seconded the motion and the motion carried. 3-0.

22. **Adjournment**
The regular council meeting was adjourned by the mayor at 6:53p.m.

CERTIFICATION
I hereby certify that the foregoing meeting minutes are true and correct. The Hayden Town Council held a regular council meeting on the 20th day of February 2024. I further certify that the meeting was duly called and held and that a quorum was present.

3-18-24
Date

Nancy Hinojos
Nancy Hinojos Deputy Town Clerk