

THE HAYDEN TOWN COUNCIL
MEETS ON
MONDAY, MARCH 18, 2024
FOLLOWING THE BUDGET WORK SESSION
520 N. VELASCO AVENUE
HAYDEN, ARIZONA 85135

1. **CALL TO ORDER**

The regular council meeting was called to order at 5:25 p.m.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Present: Mayor Dean Hetrick, Vice-Mayor Bobby Smith, Council Members Robert Manriquez, Bernardino Cruz, Thomas Lagunas

Staff: Town Attorney Stephen Cooper, General Superintendent Gary Cruz, Police Chief Brian Marquez, Senior Center Director Anita Hinojos, Finance Director Teresa Williams, Town Clerk Laura Romero, Fire Chief Angel Gonzales

Audience: Gila County Supervisor Woody Cline, Cathy Melvin-Gila County Maria Lopez-Hayden Little League, Officer Brandon Gomez-Hayden PD, Ian and Valerie Murton, Southwest Gas Representative

4. **APPROVAL OF MINUTES**

Regular Council Meeting Minutes – March 18, 2024

Budget Work Session Minutes – March 18, 2024

Council Member Manriquez moved to approve the above minutes as recorded.

Council Member Cruz seconded the motion and the motion carried. 5-0

5. **CALL TO THE PUBLIC/Citizens Wanting to Address the Council on Any Non-Agenda Item, The Mayor and Council Will Listen to Comments, But May Take Any One of the Following Actions (1) Respond to Criticism, (2) Request That Staff Investigate and Report on the Matter and (3) Request that the Matter be Scheduled on a Future Agenda. SPEAKERS SHALL BE LIMITED TO THREE (3) MINUTES.**

No one addressed the Council.

6. **Possible Executive Session for discussion/consultation for legal advice with the Town Attorney and Town Staff concerning any of the agenda items, pursuant to A.R.S. §38-431.03(A)(3)(4) and (7)**

None

7. **Discussion and possible action to ratify the following items for payment:**
Foster Electric – Treatment Plant Service Work in the amount of \$805.00
Council Member Manriquez moved to approve to ratify the following items for payment Foster Electric for treatment plant service work in the amount of \$805.00.
Council Member Cruz seconded the motion and the motion carried. 5-0

8. **Robert Snyder - Representative from Snyder & Brown CPAs, PLLC to present the Fiscal Year 2022-2023 Audit**
Mr. Snyder apologized for not being able to make the meeting last month, and thanked the Mayor and Council for placing him on the agenda this month.

Mr. Snyder informed the Mayor and Town Council that an audit is performed to ensure that the finances recorded by the town are correct. The scope of this audit also looks at the internal controls and identifies any weaknesses.

Mr. Snyder told the Mayor and Council that there two reports in their packets, and he reviewed both with Mayor and Council.

Mr. Snyder informed the Mayor and Council that the audit performed for FY 2023 didn't identify any weakness with the town's internal controls. He stated that the audit didn't show any over budget and that the Town of Hayden didn't overspend for FY 2023. Mr. Snyder asked the Mayor and Council if they wanted him to go through the audit in more detail or if they had any questions.

Mayor Hetrick thanked Mr. Snyder and asked the Council if they had any question.

Council said no.

9. **Discussion and possible action to approve accepting the audit for Fiscal Year 2022-2023**
Council Member Manriquez moved to approve accepting the audit for Fiscal Year 2022-2023.
Council Member Cruz seconded the motion and the motion carried. 5-0

10. **Gila County Supervisor Cline to address the Mayor and Council on Gila County District 3 updates**
Gila County Supervisor Woody Cline thanked the Mayor and Council and stated he had updates from Gila County for the town. Supervisor Cline started with the summer youth program updates; he stated that the county will be receiving more funding from the governor's office for the program. He told the Mayor and Council that the town will be receiving the reimbursement for the cost of the program up-front this year instead of at the end. He mentioned that Gila and Pinal students are welcome to participate, ages 16-19 years. Supervisor Cline informed the Mayor and Council that the county has 150 properties that need to go back to the tax rolls and seven of these properties are in Hayden. He stated that he is still in contact with Senior Center Director Hinojos, but if the town needs any other assistance to feel free to contact him.

11. **Discussion and possible action to approve and adopt Ordinance No. 24-01 ordering a ballot proposition be included on the primary election to be held on July 30, 2024, at which election there shall be submitted to the voters of the Town of Hayden the question as to whether or not an amendment to section 2.04.010 of the Hayden Town Code would be amended for reducing the number of councilmembers from seven members to five members to be decided by the voters.**
Council Member Manriquez moved to approve and adopt Ordinance No. 24-01.
Council Member Cruz seconded the motion and the motion carried. 5-0

12. **Discussion and possible action to approve a Franchise Agreement between Southwest Gas Corporation and the Town of Hayden, Arizona**
Council Member Manriquez moved to approve a Franchise Agreement between Southwest Gas Corporation and the Town of Hayden, Arizona.
Council Member Lagunas seconded the motion and the motion carried. 5-0

13. **Discussion and possible action to approve and adopt Resolution No. 24-01 deeming the granting of a franchise to Southwest gas, and directing that a special election be called by the town to the qualified electors as to whether or not the franchise shall be granted**
Council Member Lagunas moved to approve and adopt Resolution No. 24-01 deeming the granting of a franchise to Southwest gas, and directing that a special election be called by the town to the qualified electors as to whether or not the franchise shall be granted.
Vice-Mayor Smith seconded the motion and the motion carried. 5-0

14. **Discussion and possible action to approve and adopt Resolution No. 24-02 designating the election dates; designating the deadline for voter registration; and authorizing the election on July 30, 2024, as a "Ballot by Mail" Election Pursuant to A.R.S §16-409**
No Action Taken

15. **Anna Lopez – Hayden Little League / Requesting the use of the Little League Field, lights and concession stand for the 2024 season. The season will start in April, and planning Open Ceremonies the week of the 15th-19th**
Anna Lopez addressed the Mayor and Council, she stated the little league would be having there opening ceremonies on April 18th, and if the town needed volunteers to get the field ready the league would be willing to help. General Superintendent verified that the field would be ready for opening ceremonies.

Mayor Hetrick addressed Ms. Lopez and told her that the agenda item is not set for approval but it will be placed on next month's agenda to be approved as requested.

16. **Discussion and possible action to approve the purchase of Fire Works in the amount of 7,000 / Discussion and possible action to add an additional \$160.87 to the purchase of Fire Work Racks and Tubes that was approved last month not to exceed \$5,000**
Council Member Manriquez moved to approve the purchase of Fire Works in the amount of \$7,000. Council Member Cruz seconded the motion and the motion carried. 5-0

Council Member Manriquez moved to approve to add an additional \$160.87 to the purchase of Fire Work Racks and Tubes that was approved last month not to exceed \$5,000.
Council Member Cruz seconded the motion and the motion carried. 5-0

17. **Discussion and possible action to approve the purchase of a (4) 2 ½" x 50' Fire Hoses in the amount of \$1,187.84, (4) 1 ½" Fire Nozzles in the amount of \$ 1,805.72, and 1 (10 Pack) 1 ¾" x 50' Fire Hoses a subtotal of \$5,144.71 taxes not included**
Council Member Cruz moved to approve the purchase of a (4) 2 ½" x 50' Fire Hoses in the amount of \$1,187.84, (4) 1 ½" Fire Nozzles in the amount of \$ 1,805.72, and 1 (10 Pack) 1 ¾" x 50' Fire Hoses a subtotal of \$5,144.71 not to exceed 6,000.
Council Member Manriquez seconded the motion and the motion carried. 5-0
18. **Discussion and possible action to approve to send ten firefighters to shooter school on April 13th, there is no cost to attend**
Council Member Lagunas moved to approve to send eight firefighters to shooter school on April 13th, there is no cost to attend.
Council Member Manriquez seconded the motion and the motion carried. 5-0
19. **Discussion and possible action to approve hiring Ian Murton as a Reserve Police Officer effective immediately**
Council Member Manriquez moved to approve hiring Ian Murton as a Reserve Police Officer effective immediately.
Vice-Mayor Smith seconded the motion and the motion carried. 5-0
20. **Discussion and possible action to approve the purchase of 4 Taser 7's to include holsters, cartridges, battery packs, Evidence.com licenses, and warranties from AXON Enterprise, Inc. in the amount of \$13,302.07 taken from State Funds**
Council Member Manriquez moved to approve the purchase of 4 Taser 7's to include holsters, cartridges, battery packs, Evidence.com licenses, and warranties from AXON Enterprise, Inc. in the amount of \$13,302.07 taken from State Funds.
Vice-Mayor Smith seconded the motion and the motion carried. 5-0
21. **Discussion and possible action to approve the purchase of 6 Brother PJ862 Bluetooth Pocket Jet mobile printers (to be placed in vehicles) with accessories from Code 3 in the amount of \$4399.98 taken from State Funds**
Council Member Cruz moved to approve the purchase of 6 Brother PJ862 Bluetooth Pocket Jet mobile printers (to be placed in vehicles) with accessories from Code 3 in the amount of \$4399.98 taken from State Funds.
Vice-Mayor Smith seconded the motion and the motion carried. 5-0
22. **Discussion and possible action to approve quote #4521577 through SCP for the purchase of a Sand Filter in the amount of \$722.40, Whisper Flo Pump in the amount of \$722.93, Hi-Temp Union W/Oring in the amount of \$32.10, Valve replacements in the amount of \$143.44 for a total amount of \$1,761.89 including tax**
Council Member Manriquez moved to approve with an amendment quote number correction #4521577 to #45021577 through SCP for the purchase of a Sand Filter in the amount of \$722.40, Whisper Flo Pump in the amount of \$722.93, Hi-Temp Union W/Oring in the amount of \$32.10, Valve replacements in the amount of \$143.44 for a total amount of \$1,761.89 including tax.
Council Member Cruz seconded the motion and the motion carried. 5-0

23. **Discussion and possible action to accept a letter of retirement with 38 1/2 years 'of service submitted by Laura Romero, Town Clerk effective May 1, 2024, last day of work will be April 30, 2024**

Council Member Cruz moved to accept a letter of retirement with 38 1/2 years 'of service submitted by Laura Romero, Town Clerk effective May 1, 2024, last day of work will be April 30, 2024

Council Member Manriquez seconded the motion and the motion carried. 4-1

Council Member Lagunas voted No

24. **DEPARTMENTAL REVIEW/REPORTS**

a) Police & Animal Control, Written Report-

Chief went through the report with the Mayor and Council.

b) Fire, Written Report

No written report

c) Magistrate, Written Report

Written

d) Finance, Written Report

e) Public Works, Oral Report

General Superintendent Cruz told the Mayor and Council that the department is working on getting the pool ready for the summer.

f) Golf, Written Report

General Superintendent Cruz said that they are getting the field ready for the Little League Season.

g) Senior Center, Written Report

Senior Center Director Hinojos said that the department's monthly reports are all caught up.

h) Mayor/Vice-Mayor

Vice-Mayor asked if someone from the Police Department can go unlocked the truck that was donated by the Hayden PD. Mayor Hetrick told Chief Marquez to make sure the truck got unlocked.

25. **CLAIMS FOR PAYMENT FOR SERVICES –
February 2024 / March 2024**

Consideration to approve the above claims for payment.

Vice-Mayor Smith moved to approve above claims for payment.

Council Member Manriquez seconded the motion and the motion carried. 5-0.

26. **Adjournment**

The regular council meeting was adjourned by the mayor at 7:12 p.m.

CERTIFICATION

I hereby certify that the foregoing meeting minutes are true and correct. The Hayden Town Council held a regular council meeting on the 18th day of March 2024. I further certify that the meeting was duly called and held and that a quorum was present.

4.22.24
Date

Nancy Hinojos
Nancy Hinojos Deputy Town Clerk