

THE HAYDEN TOWN COUNCIL  
MEETS ON  
MONDAY, MAY 20, 2024  
5:30 P.M.  
FOLLOWING THE CDBG PUBLIC HEARING  
520 N. VELASCO AVENUE  
HAYDEN, ARIZONA 85135  
FOR A  
REGULAR COUNCIL MEETING

1. **CALL TO ORDER**

The regular council meeting was called to order at 6:45 p.m.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

**Present:** Mayor Dean Hetrick, Vice-Mayor Bobby Smith, Council Member Thomas Lagunas

**Not Present:** Council Members Robert Manriquez, Bernardino Cruz

**Staff:** Town Attorney Stephen Cooper, General Superintendent Gary Cruz, Sergeant Benito Nava, Senior Center Director Anita Hinojos, Finance Director Teresa Williams, Fire Chief Cruz Angel Gonzales, Hayden Police Officer Brandon Gomez, Animal Control Officer Rafael Flores, Hayden Reserve Officer Ian Murton, Hayden Reserve Officer Bubba Swan

**Audience:** CAG Representative Angela Gotto

4. **APPROVAL OF MINUTES**

**Regular Council Meeting Minutes – April 15, 2024**

**CDBG Public Hearing #1- April 15, 2024**

Council Member Lagunas moved to approve the above minutes as recorded.

Vice-Mayor Bobby Smith seconded the motion and the motion carried. 3-0

5. **CALL TO THE PUBLIC/Citizens Wanting to Address the Council on Any Non-Agenda Item, The Mayor and Council Will Listen to Comments, But May Take Any One of the Following Actions (1) Respond to Criticism, (2) Request That Staff Investigate and Report on the Matter and (3) Request that the Matter be Scheduled on a Future Agenda. SPEAKERS SHALL BE LIMITED TO THREE (3) MINUTES.**

No one addressed the Council.

6. **Possible Executive Session for discussion/consultation for legal advice with the Town Attorney and Town Staff concerning any of the agenda items, pursuant to A.R.S. §38-431.03(A)(3)(4) and (7)**

None

7. **Discussion and possible action to ratify the following items for payment:**  
**Jonovich Copanies INC. – Sewer Plant Service Line Clearance in the amount of \$1,470**  
**Pride Outfitting - for radio box addition and security film in amount of \$2,076.56 from**  
**state funds**  
**RRM&H – Fire Department Annual Fireworks Insurance Premium in the amount of**  
**\$4,032.15**

Council Member Lagunas moved to approve to ratify the following items for payment:  
Jonovich Companies INC. – Sewer Plant Service Line Clearance in the amount of \$1,470  
Pride Outfitting - for radio box addition and security film in amount of \$2,076.56 from state  
funds

RRM&H – Fire Department Annual Fireworks Insurance Premium in the amount of  
\$4,032.15

Vice-Mayor Smith seconded the motion and the motion carried. 3-0

8. **Discussion and possible action to approve hiring Analisa Canisales as a full time**  
**Magistrate Clerk at a minimum wage of \$14.35 effective May 7, 2024**  
Vice-Mayor Smith move to approve hiring Analisa Canisales as a full time Magistrate Clerk  
at a minimum wage of \$14.35 effective May 7, 2024.  
Council Member Lagunas seconded the motion and the motion carried. 3-0

9. **Discussion and possible action to approve hiring Brayan Barba-Gutierrez as a full-time**  
**police officer pending final stage of background, wage amount will be \$21.43 per hour**  
**and increased to \$22.48 per hour after Field Training Program is completed**  
Sergeant Nava informed the Mayor and Council that the department is only waiting for the  
medical clearance on Mr. Barba-Gutierrez.

Vice-Mayor Smith move to approve hiring Brayan Barba-Gutierrez as a full-time police  
officer pending final stage of background, wage amount will be \$21.43 per hour and  
increased to \$22.48 per hour after Field Training Program is completed.

Council Member Lagunas seconded the motion and the motion carried. 3-0

10. **Discussion and possible action to approve hiring Darla Stacey as a part-time Police**  
**Records Clerk at a minimum wage of \$14.35 at 19.5 hours a week**  
Council Member Lagunas asked if she had started, Sergeant Nava responded no. Vice-Mayor  
Smith asked if she had any experience working with law enforcement. Sergeant Nava said he  
was told that she comes highly trained with their records program.

Council Member Lagunas moved to approve hiring Darla Stacey as a part-time Police  
Records Clerk at a minimum wage of \$14.35 at 19.5 hours a week.

Vice-Mayor Smith seconded the motion and the motion carried. 3-0

11. **Discussion and possible action to approve and adopt Resolution No. 24-04 designating**  
**Mayor Dean Hetrick as Chief Fiscal Officer for FY 2023-2024**  
Vice-Mayor Smith moved to approve Resolution No. 24-04 designating Mayor Dean Hetrick  
as Chief Fiscal Officer for FY 2023-2024.  
Council Member Lagunas seconded the motion and the motion carried. 3-0

12. **Discussion and possible action to approve and adopt Ordinance N0. 24-02 pertaining to the National Flood Insurance Program (NFIP)**

Mayor Hetrick informed the council that this is something that needs to be adopted for the Town to be covered by the National Flood Insurance Program.

Vice-Mayor moved to approve and adopt Ordinance N0. 24-02 pertaining to the National Flood Insurance Program (NFIP).

Council Member Lagunas seconded the motion and the motion carried. 3-0

13. **Discussion and possible action to approve an Agreement between Gila County Library District for FY 2025**

Mayor Hetrick informed the council that this is an annual agreement for services.

Council Member Lagunas moved to approve an Agreement between Gila County Library District for FY 2025.

Vice-Mayor seconded the motion and the motion carried. 3-0

14. **Discussion and possible action to approve an Agreement between Gila County and the Town of Hayden for participation in the Summer Work Program**

Mayor Hetrick reminded the council that this year the town will be receiving the reimbursement from Gila County in the beginning and not at the end of the program.

Council Member Lagunas moved to approve an Agreement between Gila County and the Town of Hayden for participation in the Summer Work Program.

Vice-Mayor seconded the motion and the motion carried. 3-0

15. **Discussion and possible action to approve an Agreement between Gila County on behalf of the Sheriff's Office and the Town of Hayden Police Department for the purpose of accessing Spillman**

Sergeant Nava informed the Mayor and Council that Spillman is the departments main records system.

Vice-Mayor Smith moved to approve an Agreement between Gila County on behalf of the Sheriff's Office and the Town of Hayden Police Department for the purpose of accessing Spillman.

Council Member Lagunas seconded the motion and the motion carried. 3-0

16. **Discussion and possible action to approve Employee Benefits Insurance Renewal FY 24-25 with current grandfathered plans or to elect to go with different plans**

Council Member Lagunas moved to approve Employee Benefits Insurance Renewal FY 24-25 with current grandfathered plans.

Vice-Mayor Smith seconded the motion and the motion carried. 3-0

17. **Discussion and possible action to approve town coverage for volunteers except Fire and Police Volunteers in case of an injury**

Mayor Hetrick moved to approve only for medical coverage for volunteers except Fire and Police Volunteers in case of an injury.

Vice-Mayor Smith seconded the motion and the motion carried. 3-0

18. **Discussion and possible action to approve the purchase of extra accessories, vehicle radio installations, and base station in the amount of \$13,308.69 from state funds to Durham Communications**

Vice-Mayor Smith moved to table this item for more information.

Council Member Lagunas seconded the motion and the motion carried. 3-0

19. **Discussion and possible action to approve the reimbursement for the purchase of a bullet resistant vest in the amount of \$985.53 to Reserve Officer Edward Swan from state funds**

Mayor Hetrick asked if the reserve officer had to purchase his own vest; Sergeant Nava said yes. Sergeant Nava told the Mayor and Council that the grant for the purchase of vest had unfortunately ran out of funding.

Mayor Hetrick moved to approve the reimbursement for the purchase of a bullet resistant vest in the amount of \$985.53 to Reserve Officer Edward Swan from state funds.

Council Member Lagunas seconded the motion and the motion carried. 3-0

20. **Discussion and possible action to approve sponsoring a Community Summer Splash event with free swimming, hotdogs and chips amount to be determined**

Vice-Mayor Smith moved to approve sponsoring a Community Summer Splash event with free swimming, hotdogs and chips amount not to exceed \$300.

Council Member Lagunas seconded the motion and the motion carried. 3-0

**DEPARTMENTAL REVIEW/REPORTS**

a) Police & Animal Control, Written Report-

Sergeant Nava went through the report with the Mayor and Council.

b) Fire, Written Report- No Written Report

Chief Gonzales asked if the police department could contact the owners of the old Napa building and inform them that the van parked in front of the building is blocking access to the fire hydrant.

c) Magistrate, Written Report-

d) Finance, Written Report-

e) Public Works, Oral Report- General Superintendent Gary Cruz told the Mayor and Council that public works was still working on repairs after the accident at the pool site. He also mentioned the big pool had water in it, not the baby pool, and that he was planning on starting the pool pumps sometime next week.

f) Golf, Written Report- General Superintendent Gary Cruz said he is waiting on council decision on the golf course future plans.

g) Senior Center, Written Report- Senior Center Director Anita Hinojos told the Mayor and Council that all pending reports were completed and submitted. She also mentioned to them that an order had been place with the extra funding that was donated to the Senior Center before the deadline.

h) Mayor/Vice-Mayor- Mayor Hetrick thanked Asarco, Recon, and Public Works for responding and assisting at the pool site accident. Mayor Hetrick stated that they all worked extra hard to make sure the area was safe.

21. **CLAIMS FOR PAYMENT FOR SERVICES –**

**April 2024 / May 2024**

**Consideration to approve the above claims for payment.**

Vice-Mayor Smith moved to approved the above claims for payment.

Council Member Lagunas seconded the motion and the motion carried. 3-0

22. **Discussion on the 2024-2025 Budget for the Town of Hayden**

Finance Director Teresa Williams informed the Mayor and Council that at the next regular council meeting they will be adopting the Tentative Budget. Finance Director Williams told the Mayor and Council that in their packets they should have the information of increases for FY-25 payroll at a 2.5% and 5.0% and Utilities at a 2.5% and 5.0%. Mayor Hetrick asked the Council if they had any question for Finance Director Williams on the increases. Mayor Hetrick asked Finance Director Williams if she had any increase calculations on rentals fees and other service fees. Finance Director Williams said no, but if they want to see numbers she can work on it. Mayor Hetrick said yes, if she can calculate a 2.5% and 5.0% increase for all fees. Mayor Hetrick asked the Council if they would be okay with scheduling a budget work session for June 3<sup>rd</sup> before the regular council meeting, council said yes.

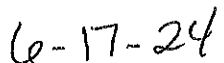
23. **Adjournment**

The regular council meeting was adjourned by the mayor at 7:20 p.m.

**CERTIFICATION**

I hereby certify that the foregoing meeting minutes are true and correct. The Hayden Town Council held a regular council meeting on the 20th day of May 2024. I further certify that the meeting was duly called and held and that a quorum was present.

  
\_\_\_\_\_  
Nancy Hinojos  
Town Clerk

  
\_\_\_\_\_  
Date