

THE HAYDEN TOWN COUNCIL
MEETS ON
MONDAY, OCTOBER 21, 2024
5:30 P.M.
520 N. VELASCO AVENUE
HAYDEN, ARIZONA 85135
FOR A
REGULAR COUNCIL MEETING

1. **CALL TO ORDER**

The regular council meeting was called to order at 5:30 p.m.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Present: Mayor Dean Hetrick, Vice-Mayor Bobby Smith, Council Members Thomas Lagunas, Robert Manriquez

Not Present: Council Member Bernardino Cruz

Staff: Town Attorney Stephen Cooper, General Superintendent Gary Cruz, Reserve Officer Benito Nava, Finance Director Teresa Williams

Audience: Reserve Officer Ian Murton

4. **APPROVAL OF MINUTES**

Regular Council Meeting Minutes – September 16, 2024

Council Member Lagunas moved to approve the above minutes as recorded.

Council Member Manriquez seconded the motion and the motion carried. 4-0

5. **CALL TO THE PUBLIC/Citizens Wanting to Address the Council on Any Non-Agenda Item, The Mayor and Council Will Listen to Comments, But May Take Any One of the Following Actions (1) Respond to Criticism, (2) Request That Staff Investigate and Report on the Matter and (3) Request that the Matter be Scheduled on a Future Agenda. SPEAKERS SHALL BE LIMITED TO THREE (3) MINUTES.**

No one addressed the Council.

6. **Possible Executive Session for discussion/consultation for legal advice with the Town Attorney and Town Staff concerning any of the agenda items, pursuant to A.R.S. §38-431.03(A)(3)(4) and (7)**

None.

7. **Discussion and possible action to approve Gila County Excise Taxes expenditures for the month of August 2024**

a) **APS - Street Lights in the amount of \$3,483.23**

Council Member Manriquez moved to approve Gila County Excise Taxes expenditures for the month of August 2024 to APS for street lights in the amount of \$3,483.23.

Finance Director Williams addressed the Mayor and Council and told them that the month should had been for September not August.

Council Member Manriquez made a motion to amend the previous motion from August 2024 to September 2024 for the approval of Gila County Excise Taxes expenditures in the amount of \$3,483.23.

Vice-Mayor Smith seconded the motion and the motion carried. 4-0

8. **Discussion and possible action to ratify the following items for payment:**

a) **Hills Brothers – Chlorine for Swimming Pool and Waste Water Plant in the amount of \$3,637.06**

b) **Earth Mover Tire – (8) Tires for Garbage Truck in the amount of \$2,687.48**

c) **Cecil Ramsey – Senior Center Freezer removal and replacement of condensing unit and freon in the amount of \$4,300.00**

Council Member Manriquez moved to approve to ratify the following items for payment:

Hills Brothers in the amount of \$3,637.06

Earth Mover Tire in the amount of \$2,687.48

Cecil Ramsey in the amount of \$4,300.00

Council Member Lagunas seconded the motion and the motion carried. 4-0

9. **Discussion and possible action to adopt Resolution No. 24-08 an ASRS Employee Supplemental Savings Plan**

Mayor Hetrick informed the Council that this was a savings plan offer to the employees through ASRS and there is no cost to the town.

Council Member Lagunas moved to adopt Resolution No. 24-08 an ASRS Employee Supplemental Savings Plan.

Vice-Mayor seconded the motion and the motion carried. 4-0

10. **Discussion and possible action to adopt Resolution No. 24-09 declaring a public record document entitled “Hayden Town Code, Article 2.48 Magistrate Court.”**

Council Member Manriquez moved to adopt Resolution No. 24-09 declaring a public record document entitled “Hayden Town Code, Article 2.48 Magistrate Court.”

Vice-Mayor Smith seconded the motion and the motion carried. 4-0

11. **Discussion and possible action to adopt and approve Ordinance No. 24-05 amending Town Code Chapter 2.48 “Hayden Town Code, Article 2.48 Magistrate Court.”**

Council Member Manriquez moved to adopt and approve Ordinance No. 24-05 amending Town Code Chapter 2.48 “Hayden Town Code, Article 2.48 Magistrate Court.”

Vice-Mayor Smith seconded the motion and the motion carried. 4-0

12. **Discussion and possible action to adopt Resolution No. 24-10 declaring a public record document entitled "Hayden Town Code, 13.04.010 Water and Sewer Application for Service"**
Council Member Manriquez moved to adopt Resolution No. 24-10 declaring a public record document entitled "Hayden Town Code, 13.04.010 Water and Sewer Application for Service."

Council Member Lagunas seconded the motion and the motion carried. 4-0
13. **Discussion and possible action to adopt and approve Ordinance No. 24-06 amending Town Code Chapter 13.04.010 Water and Sewer Application for Service**
Council Member Manriquez moved to adopt and approve Ordinance No. 24-06 amending Town Code Chapter 13.04.010 Water and Sewer Application for Service.

Vice-Mayor Smith seconded the motion and the motion carried. 4-0
14. **Discussion and possible action to approve an Administrative Service Contract between Central Arizona Governments and the Town of Hayden to provide technical assistance in administering FY 2024 CDBG Grant**
Council Member Manriquez moved to approve an Administrative Service Contract between Central Arizona Governments and the Town of Hayden to provide technical assistance in administering FY 2024 CDBG Grant.

Council Member Lagunas seconded the motion and the motion carried. 4-0
15. **Discussion and possible action to approve a Contribution Agreement from Pinal County to the Town of Hayden Senior Center in the amount of \$5,000**
Council Member Manriquez moved to approve a Contribution Agreement from Pinal County to the Town of Hayden Senior Center in the amount of \$5,000.

Vice-Mayor Smith seconded the motion and the motion carried. 4-0
16. **Discussion and possible action to approve a Data Access / Exchange Agreement No. 24-0009803-I between ADOT and the Town of Hayden by and through the Hayden Police Department**
Council Member Manriquez moved to approve a Data Access / Exchange Agreement No. 24-0009803-I between ADOT and the Town of Hayden by and through the Hayden Police Department.

Vice-Mayor Smith seconded the motion and the motion carried. 4-0
17. **Discussion and possible action to approve an estimate from Cintas in the amount of \$14,383.99 for the purchase of (3) AED, First Aid equipment/supplies, First Aid/CPR/AED Training and a monthly \$159.30 AED maintenance agreement fee**
Council Member Manriquez moved an estimate from Cintas in the amount of \$14,383.99 for the purchase of (3) AED, First Aid equipment/supplies, First Aid/CPR/AED Training and a monthly \$159.30 AED maintenance agreement fee.

Vice-Mayor Smith seconded the motion and the motion carried. 4-0

18. **Discussion and possible action to approve a quote from American Fence Company to repair/replace the swimming pool fence in the amount of \$7,169.00**
Mayor Hetrick motion to table is item.

Vice-Mayor Smith seconded the motion and the motion carried. 4-0

19. **Discussion and possible action to select and approve a quote to repair/replace Town Hall Roof from the following:**
a) **The Roof Daddy LLC in the amount of \$66,219.92**
b) **Valor Contracting LLC in the amount of \$87,500**
c) **Gomez Roofing & Landscaping in the amount of \$101,490.11**

Council Member Manriquez moved to select and approve a quote for an emergency need of repair/roof replacement for the Town Hall building from The Roof Daddy LLC in the amount of \$66,219.92.

Vice-Mayor Smith seconded the motion and the motion carried. 4-0

20. **Discussion and possible action to approve items to surplus a duty side arms (.40 and 9mm calibers) along with shotguns, .22 caliber rifle and 30mm grenade launcher**

Council Member Manriquez moved to approve items to surplus a duty side arms (.40 and 9mm calibers) along with shotguns, .22 caliber rifle and 30mm grenade launcher.

Council Member Lagunas seconded the motion and the motion carried. 4-0

21. **Discussion and possible action to approve to purchase 1,000 paper form Arizona uniform citation/ traffic tickets from Scott-Merriman Inc. in the amount of \$950.00**

Council Member Manriquez moved to approve to purchase 1,000 paper form Arizona uniform citation/ traffic tickets from Scott-Merriman Inc. in the amount of \$950.00 with an additional \$100.00 to cover taxes.

Council Member Lagunas seconded the motion and the motion carried. 4-0

22. **Discussion and possible action to approve hiring Paula Romero as a temporary, part-time Office Clerk for the Senior Center at a minimum wage of \$14.85, not to exceed 19 hours per week for a period of three months effective immediately**

Vice-Mayor Smith moved to approve hiring Paula Romero as a temporary, part-time Office Clerk for the Senior Center at a minimum wage of \$14.85, not to exceed 19 hours per week for a period of three months effective immediately.

Council Member Lagunas seconded the motion and the motion carried. 4-0

23. **Discussion and possible action to approve Fire Chief and Assistance Chief compensation pay from salary to per call every 2nd pay period**

Vice-Mayor Smith motion to table this item.

Council Member Manriquez seconded the motion and the motion carried. 4-0

24. **Discussion and possible action to approve a \$.50 wage increase for all employees effective October 22, 2024**
Council Member Manriquez motion to table this item for next month.
- Vice-Mayor Smith seconded the motion and the motion carried, 4-0
25. **Discussion and possible action to approve a request from the Hayden-Winkelman School for a donation in support of the Annual Fun Night school event**
Mayor Hetrick moved to approve a donation of water and sodas not to exceed \$100.00 in support of the Annual Fun Night School event.
- Council Member Manriquez seconded the motion and the motion carried, 4-0
26. **Discussion and possible action to approve advertising for Professional Engineering Services for the sewer line replacement project design contingent to EPA approval**
Vice-Mayor Smith moved to approve advertising for Professional Engineering Services for the sewer line replacement project design contingent to EPA approval.
- Council Member Lagunas seconded the motion and the motion carried, 4-0
27. **Information and discussion only regarding the police departments activity with the Pink Patch Project, a collaborative effort to bring attention to the fight against breast cancer**
Reserve Officer Murton informed the Mayor and Council that the Hayden Police Department will be participating in the Pink Patch National Project through the American Cancer Society. Reserve Officer Murton told the Mayor and Council that the Hayden Police Department selected to raise money for the fight against breast cancer, raised funds will help with cancer research, treatment, and public education.
28. **DEPARTMENTAL REVIEW/REPORTS**
- a) **Police & Animal Control** - Written Report – Reserve Officer Nava went over the report with the Mayor and Council.
 - b) **Fire** – No Written Report
 - c) **Magistrate** - Written Report
 - d) **Finance** Written Report – Finance Director Williams informed the Mayor and Council that Mr. Karl Pennock from the Rural Community Assistance Corporation would like to present and go over the six-year utility revenue forecast with Mayor and Council.
 - e) **Public Works** - Oral Report – General Superintendent Cruz stated that public works had to replace a roof at station #3 after the storm and they also have been working on speed bumps.
 - f) **Golf** - Written Report – General Superintendent Cruz informed the Mayor and Council that the golf course is still having cattle problems other than that the park is looking good.
 - g) **Senior Center**- No Written Report
 - h) **Mayor/Vice-Mayor** – Vice-Mayor Smith asked who owned the Verdugo Hall? he stated that he has noticed more junk vehicles on the property.
Mayor Hetrick stated that the Golf Course will be placed on next months agenda for discussion and that the President of the Hayden Golf Club will be invited.

29. **CLAIMS FOR PAYMENT FOR SERVICES –
September 2024 / October 2024**

Consideration to approve the above claims for payment.

Council Member Manriquez moved to approve the above claims for payment.
Vice-Mayor Smith seconded the motion and the motion carried, 4-0

30. **Adjournment**

The regular council meeting was adjourned by the mayor at 6:45 p.m.

CERTIFICATION

I hereby certify that the foregoing meeting minutes are true and correct. The Hayden Town Council held a Regular Council Meeting on the 16th day of September 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Nancy Hinojosa
Town Clerk, Nancy Hinojosa

11-21-24
Date