

THE HAYDEN TOWN COUNCIL  
MEETS ON  
MONDAY, NOVEMBER 18, 2024  
5:30 P.M.  
520 N. VELASCO AVENUE  
HAYDEN, ARIZONA 85135  
FOR A  
REGULAR COUNCIL MEETING

1. **CALL TO ORDER**

The regular council meeting was called to order at 5:30 p.m.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Present: Mayor Dean Hetrick, Vice-Mayor Bobby Smith, Council Members Thomas Lagunas, Robert Manriquez

Not Present: Council Member Bernardino Cruz

Staff: Town Attorney Stephen Cooper, General Superintendent Gary Cruz, Chief of Police Brian Marquez, Finance Director Teresa Williams

Audience: No one.

4. **APPROVAL OF MINUTES**

**Regular Council Meeting Minutes – October 21, 2024**

Council Member Manriquez moved to approve the above minutes as recorded.

Vice-Mayor Smith seconded the motion and the motion carried. 4-0

5. **CALL TO THE PUBLIC/Citizens Wanting to Address the Council on Any Non-Agenda Item, The Mayor and Council Will Listen to Comments, But May Take Any One of the Following Actions (1) Respond to Criticism, (2) Request That Staff Investigate and Report on the Matter and (3) Request that the Matter be Scheduled on a Future Agenda. SPEAKERS SHALL BE LIMITED TO THREE (3) MINUTES.**

No one addressed the Council.

6. **Possible Executive Session for discussion/consultation for legal advice with the Town Attorney and Town Staff concerning any of the agenda items, pursuant to A.R.S. §38-431.03(A)(3)(4) and (7)**

Council Member Manriquez moved to go into executive session at 7:43 p.m. for no more than twenty minutes.

Council Member Lagunas seconded the motion and the motion carried. 4-0

The Regular Council Meeting resumed at 8:08 p.m.

7. **Karl Pennock – Rural Development Specialist Representative from Rural Community Assistance Corporation (RCAC), to present a 6-Year Utility Revenue Forecast for the Town of Hayden Water and Sewer Utilities**

Mr. Pennock thanked the Mayor and Council for their time. He told them a little of his background and his work history. Mr. Pennock went into the purpose and scope of his presentation. He discussed a six-year utility revenue forecast for the Town of Hayden Water and Sewer Utilities. Mr. Pennock recommended that the Mayor and Council consider a revenue adjustment to avoid having to transfer annually from the General Fund to cover the true annual cost.

Mr. Pennock stated that the utilities are not generating sufficient revenue to cover the true cost of service including basic operating cost, debt, and reserves. He stated that the proposed rate adjustment have been identified to cover these costs and to reduce transfers from the General Fund.

Mayor Hetrick thanked Mr. Pennock for his time and told him that the town will be going over all the information and will be discuss for a future agenda.

8. **Discussion and possible action to approve Gila County Excise Taxes expenditures for the month of October 2024**

a) **APS - Street Lights in the amount of \$3,483.23**

Council Member Manriquez moved to approve Gila County Excise Taxes expenditures for the month of October 2024 to APS for street lights in the amount of \$3,483.23.

Vice-Mayor Smith seconded the motion and the motion carried. 4-0

9. **Discussion and possible action to ratify the following items for payment:**

a) **Ferguson Waterworks – for Water Department in the amount of \$1,348.49**

b) **Ferguson Waterworks – for Water Department in the amount of \$876.63**

c) **Dietz & Dietz – for the Waste Water Department in the amount of \$5,750**

Council Member Manriquez moved to approve to ratify the following items Ferguson Waterworks – for Water Department in the amount of \$1,348.49, Ferguson Waterworks – for Water Department in the amount of \$876.63 and Dietz & Dietz – for the Waste Water Department in the amount of \$5,750.

Council Member Lagunas seconded the motion and the motion carried. 4-0

10. **Discussion and possible action to reconsider action approved at October 2024 Regular Council Meeting to amend wage to correct minimum wage for Paula Romero as a temporary, part-time Office Clerk for the Senior Center from previously approved \$14.85 to the current minimum wage of \$14.35, not to exceed 19 hours per week for a period of three months effective immediately**

Vice-Mayor Smith moved to amend wage to correct minimum wage for Paula Romero as a temporary, part-time Office Clerk for the Senior Center from previously approved \$14.85 to the current minimum wage of \$14.35, not to exceed 19 hours per week for a period of three months effective immediately.

Council Member Lagunas seconded the motion and the motion carried. 4-0

11. **Discussion and possible action to approve quote #241360754 for a one-day man-lift rental in November 2024 from United Rental estimated amount of \$1,454.01 for the hanging of Christmas Decorations**

Vice-Mayor Smith moved to approve quote #241360754 for a one-day man-lift rental in November 2024 from United Rental estimated amount of \$1,454.01 for the hanging of Christmas Decorations.

Council Member Manriquez seconded the motion and the motion carried. 4-0

12. **Discussion and possible action to approve purchasing a VHF antenna with installation in the amount of \$1,884.30 from Durham Communications for the completion of base station in the police station**  
Council Member Lagunas moved to approve purchasing a VHF antenna with installation in the amount of \$1,884.30 from Durham Communications for the completion of base station in the police station from State Funds.  
Council Member Manriquez seconded the motion and the motion carried. 4-0
13. **Discussion and possible action to approve quote #3122 from Ultimate Welding & Fabrication LLC in the amount of \$5,590.00 for two manhole plates**  
Vice-Mayor Smith moved to approve quote #3122 from Ultimate Welding & Fabrication LLC in the amount of \$5,590.00 for two manhole plates.  
Council Member Lagunas seconded the motion and the motion carried. 4-0
14. **Discussion and possible action to approve to authorize the transfer of \$2,000,000 from Wells Fargo bank to the Local Government Investment Pool (LGIP) and/or to Moreton Capital Investments LLC**  
Vice-Mayor Smith moved to approve to authorize the transfer of \$2,000,000 from Wells Fargo bank to the Local Government Investment Pool (LGIP) in the amount of \$1,500,000 and to Moreton Capital Investments LLC. in the amount of 500,000  
Council Member Lagunas seconded the motion and the motion carried. 4-0
15. **Discussion and possible action to approve to authorize the roof repair costs approved at the October 21st meeting in the amount of \$66,219.92 to be paid from the State and Local Fiscal Recovery Funds**  
Council Member Manriquez moved to approve to authorize the roof repair costs approved at the October 21st meeting in the amount of \$66,219.92 to be paid from the State and Local Fiscal Recovery Funds.  
Vice-Mayor Smith seconded the motion and the motion carried. 4-0
16. **Discussion and possible action to approve Fire Chief and Assistance Chief compensation request to change from salary wage to hourly wage per call**  
Vice-Mayor Smith moved to table this item.  
Council Member Manriquez seconded the motion and the motion carried. 4-0
17. **Discussion and possible action to approve hiring Robert Christian Manriquez as a volunteer firefighter effective immediately**  
Vice-Mayor Smith moved to approve hiring Robert Christian Manriquez as a Volunteer Firefighter effective immediately.  
Council Member Lagunas seconded the motion and the motion carried. 3-1  
Council Member Manriquez abstained.

18. **Discussion and possible action to approve giving the employees a Christmas Bonus and/or Christmas luncheon**

Vice-Mayor Smith asked the Town Attorney Stephen Cooper if there would be a conflict of interest if he voted on this item being that he is a Volunteer Fire Fighter.

Attorney Cooper informed Vice-Mayor Smith that there wouldn't be a conflict because there will be a class of more than ten individuals receiving this. Attorney Cooper did advise the Vice-Mayor that when voting on this he should state on the record that he will be receiving this but that the Town Attorney clarified that there was no conflict due to more than a class of ten individuals will be receiving this.

Mayor Hetrick moved to approve a \$50.00 Christmas Bonus for all employees and a Christmas Luncheon in the amount of \$250.00.

Council Member Lagunas seconded the motion and the motion carried. 4-0

**Roll Call**

**Mayor Hetrick** – Yes

**Vice-Mayor Smith** – Yes, I will be receiving this, but the Town Attorney advised me that I could vote on this due to it going to a class of more than ten individuals.

**Council Member Manriquez** -- Yes, I will be receiving this, but the Town Attorney advised me that I could vote on this due to it going to a class of more than ten individuals.

**Council Member Cruz** - Not present

**Council Member Lagunas** – Yes

19. **Discussion and possible action to approve a \$0.50 wage increase or a 5% wage increase for all employees' effective to be determined**

Council Member Manriquez moved to table this item.

Vice-Mayor Smith seconded the motion and the motion carried. 4-0

20. **Discussion and possible consideration to approve for the Town to be a sponsor for Hayden High School Basketball Tee Shirts for the team and community**

Vice-Mayor Smith moved to approve for the Town to be a sponsor for Hayden High School Basketball Tee Shirts for the team and community in the amount of \$350.

Council Member Lagunas seconded the motion and the motion carried. 4-0

21. **Discussion and possible consideration to approve for the Town to make a monetary donation to help with the cost of warm-ups and T-shirts for the Hayden High School Basketball Team**

Mayor Hetrick moved to table this item.

Vice-Mayor Smith seconded the motion and the motion carried. 4-0

22. **DEPARTMENTAL REVIEW/REPORTS**

- a) Police & Animal Control-Written Report – Chief Marquez went over the written report with the Mayor and Council.
- b) Fire – No Report.
- c) Magistrate - Written Report
- d) Finance - Written Report
- e) Public Work - General Superintendent Cruz told the Mayor and Council that the department is still working on completing the ADEQ Inventory List. He also mentioned that they have been working on the Christmas decoration lights.
- f) Golf - General Superintendent Cruz informed the Mayor and Council that the Club House heater is working but that the club house porch will be needing some repairs.
- g) Senior Center - No Written Report
- h) Mayor/Vice-Mayor – Mayor Hetrick stated that he is hoping to start discussing the Golf Course at the next Council Meeting.

23. **CLAIMS FOR PAYMENT FOR SERVICES –**

**October 2024 / November 2024**

**Consideration to approve the above claims for payment.**

Council Member Manriquez moved to approve the above claims for payment.

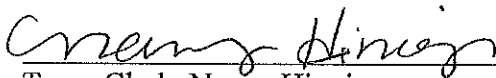
Council Member Lagunas seconded the motion and the motion carried. 4-0

24. **Adjournment**

The regular council meeting was adjourned by the mayor at 8:16 p.m.

**CERTIFICATION**

I hereby certify that the foregoing meeting minutes are true and correct. The Hayden Town Council held a Regular Council Meeting on the 18th day of November 2024. I further certify that the meeting was duly called and held and that a quorum was present.

  
Town Clerk, Nancy Hinojos

12-16-24  
Date